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- **CONTRACT: : REHABILITATION OF ROAD PAVEMENTS AT EDITH CAVELL STREET INCLUDING DEMARCATION, SIGNAGE AND WAYFINDING SIGNS ALONG PHASE 1C BRT ROUTE OF MAIN CONTRACTOR:**

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 - **CONTRACT No.: CN/001 EDITH CAVELL STREET**

MINUTES OF THE COMPULSORY SITE CLARIFICATION MEETING WITH REPRESENTATIVES OF THE EMPLOYER ON 03 APRIL 2024 AT 10:00 AT (Corner CLARENDON PI / SAM HANCOCK STREET, OPPOSITE HILLBROW COURT).

1. OPENING AND WELCOME

1.1 JDA SCM official Ms. Lerato Ntuli welcomed all the attendees and introduced JDA personnel as well as the professional team. All bidders and attendees were requested to sign the attendance register as the attendance register will be the only proof of their attendance of the compulsory briefing. The attendees were requested to write the emails clearly.

1.2 All questions and queries will be posted on the JDA website under the Watt Street Bid.

2. SUPPLY CHAIN AND PROCUREMENT

2.1- Lerato Ntuli the supply chain Officer took the bidders through the SCM requirements on the document.

2.2 Bidders were reminded of the closing date and time is 12h00 on 3 May 2024. The bids must be in the box by 12:00noon. No late submissions will be accepted.

2.3 The tender validity period is 120 days.

2.4. Bidders were taken through four components of the evaluation criteria

- Compliance- Bidders were taken through the disqualification criteria
- Technical Evaluation- The technical criteria was thoroughly explained
- Preference Points(80/20)- Specific goals were explained.
- Objective criteria. This was thoroughly explained regarding the unduly low rates and unduly high rates. The 20% capital requirement was also explained in detailed.
- Significant arithmetic errors/omissions will also have an influence on the evaluation. The JDA reserves the right to reject a bid with the significant errors.

2.5 The bidders were further reminded about the new Preference point system. Evidence to claim for points must be submitted in the tender document.

2.6 Should a bidder not be awarded the contract, They will be given 14 days to enquire of the reasons why they were unsuccessful.

2.7 JDA will verify the projects of the highest scoring bidder as part of the risk tolerance.

2.8 It is a requirement that all the bidders must complete and sign all the MBD forms. Including the new POPI Act declaration.

2.9 The bidders were reminded that it is a requirement of the bid to submit bank statements.

2.10 The municipal rates and taxes account should not be more than 90 days overdue and bidders should provide proof of payment arrangement if their rates and taxes account is overdue by more than 90 days.

3. SCOPE OF WORK

3.1 Mr Thabelo Ratshilumela together with BMK professional team took the bidders through the scope of work and gave background to the project. The extent of scope for Edith Cavell will include civil works for two stations in Gandhi Square

precinct. The project extent will be from the existing Bath House Station towards Clarendon Station on Louis Botha Avenue. The additional scope is that on Commissioner Street and Albertina Sisulu to support the construction of the two BRT stations which are under construction.

The extent of the Civil Works will include but not limited to the following:

Demolition: Demolition and spoiling or stockpiling (as per instruction) of existing road signs and paving bricks, rocks, etc

- Services: Protection of Stormwater, sewer and water network where necessary.
- Construction of new road pavement.
- Construction of road signs to complete.
- Construction of road markings to complete.
- Accommodation of traffic.
- Installation of new traffic signals and signs.
- Reinstatement of surfaces around sign poles
- Installation of electrical works

There is an allowance of cleaning the stormwater where required. The area is built-up environment which will require proper coordination with local stakeholders.

The Gandhi Square scope is at the stations under construction as mentioned above. There is a Contractor already doing superstructures for the BRT stations. The successful bidder will be expected to align their works with the current Stations contractor.

3. QUESTIONS FROM BIDDERS AND ANSWERS

Question 1 When will the electronic BOQ be available and full set of drawings

Answer 1: It will be made available latest on Monday, 08 April 2024

Question 2: Final Layer of BTB

Answer 2: the Final layer is that of BTB and the bidders should source competitive rates for the BTB.

4. ADDENDUM

1. An addendum will be issued to address the write up the evaluation criteria. The numeric and the number in words don't correspond

Previous Criteria	Corrected Criteria	Points Allocated
Five (5) or more Projects competed	Five (5) or more Projects competed	100
Three (4) – Projects completed	Four (4) – Projects completed	80

Three (3) Project completed	Three (3) Project completed	60
Three (2) Project completed	Two (2) Project completed	40
Three (1) Project completed	One (1) Project completed	20

2. The criteria states that the Site Agent must have a minimum of National Diploma and the returnable states that the site agent must have a B-Tech.

Previous Document	Corrected Criteria	Points
Site Agent: Site Agent with minimum 10 years of experience as a Site Agent on civil engineering projects (roads and Bus Rapid Transport (BRT) infrastructure to a minimum value of R40 million with minimum qualification of a Diploma in the Built Environment.	Site Agent: Site Agent with minimum 10 years of experience as a Site Agent on civil engineering projects (roads and Bus Rapid Transport (BRT) infrastructure to a minimum value of R40 million with minimum qualification of a B-Tech in the Built Environment.	30

The Site engineer should have a minimum B-Tech in Built Environment in line with **FORM B7: PROPOSED KEY PERSONNEL** in the tender document. A revised criteria will be issued.

3. Objective Criteria

Previous Document(Objective Criteria)	Correct Document (Objective Criteria)
Working capital requirements, the bidder/contractor must have 20% of the offer amount, this can be any of the following: <ul style="list-style-type: none"> • Bank Guarantee • Short term investments • Credit facilities with the Bank 	Working capital requirements, the bidder/contractor must have 20% of the offer amount, this can be any of the following: <ul style="list-style-type: none"> • Cash and cash equivalents in the bank • Short term investments • Credit facilities from a bank or a registered credit provider on the JDA database.

4. Closing

Ms Lerato Ntuli thanked everyone for attending and adjourned the meeting

The meeting was adjourned at 11:16