

M: +27 11 688 7851 | T: +27(0) 11 688 7851

E: YDinga@jda.org.za

E: info@jda.org.za

MINUTES OF THE BRIEFNG

PROJECT	THE JABULANI TRANSIT ORIENTED DEVELOPMENT PROJECTS GROUND: PHASE – 5 (COMPLETION FOR THE TRAFFIC CIRCLE)
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Contract No.:	JDA 17/19.2.2. B.700151	Contract Description:	The Jabulani Transit Oriented Development Projects Ground: Phase – 5 (Completion for the Traffic Circle)
Date & Time:	01 November 2023, 10h00	Venue:	“The Bus Factory”, 3 Helen Joseph (formerly President) Street, Newtown, Johannesburg.

ITEM	DESCRIPTION	ACTION																				
1	WELCOME																					
	Mr Dinga opened the meeting and welcomed all present. Introductions from JDA and Snethemba Consultants (Pty) Ltd were made.	YD																				
2	INTRODUCTION																					
2.1	Project Team																					
	<table border="1"> <thead> <tr> <th>Company</th> <th>Name</th> <th>Role</th> <th>Initial</th> </tr> </thead> <tbody> <tr> <td>JDA</td> <td>Yandisa Dinga</td> <td>SCM</td> <td>YD</td> </tr> <tr> <td></td> <td>Tanduxolo Ntoyi</td> <td>SCM</td> <td>TN</td> </tr> <tr> <td>SNE</td> <td>Lwandiso Matoti</td> <td>Project Director</td> <td>LM</td> </tr> <tr> <td>SNE</td> <td>Junior Kasenge</td> <td>Project Eng</td> <td>JK</td> </tr> </tbody> </table>	Company	Name	Role	Initial	JDA	Yandisa Dinga	SCM	YD		Tanduxolo Ntoyi	SCM	TN	SNE	Lwandiso Matoti	Project Director	LM	SNE	Junior Kasenge	Project Eng	JK	All
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SNE	Junior Kasenge	Project Eng	JK																			
2.2	Submission Date of the Tender Document																					
	<p>The closing time for receipt of tenders is 12:00 on Wednesday, 08 November 2023. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.</p> <p>Tenders must only be submitted on the tender documentation that is issued. The retyping of the tender document is not permitted.</p>	JK/YD																				

ITEM	DESCRIPTION	ACTION
2.3	Submission of Queries	
	Invited bidders will be allowed to send through their queries and questions to the above email addresses, however the last day to make enquires is the 03 November 2023 by end of business.	JK/YD
2.4	Tender Period	
	The tender offer validity period is Hundred and Twenty (120) days.	JK/YD
2.5	Tender Closing Date	
	The closing time for receipt of tenders is 12:00hrs on Wednesday, 08 November 2023	JK/YD
3	TENDERING PROCEDURES	
3.1	Tender Notice and Invitation to Tender	
	1 Evaluation Criteria	
	<p>The procedure for the evaluation of responsive tenders is Method 2 (Price and Preferences) having completed a technical evaluation. The Preference Point System assigns a score to each tenderer based on the tender price and on the tenderer's preference points. These scores are combined to determine an overall score for the tender. The tenderer with the highest score will be considered for acceptance.</p> <p>The Preference Point System will be applied as follows. For tenders below R50 million 80 points are assigned to price Up to 20 points are assigned to Preference Points For tenders of R50 million and above: • 90 points are assigned to price • Up to 10 points are assigned to Preference Points scored will be rounded off to the nearest 2 decimal places.</p>	LM
3.2	Tender Data	
	<ul style="list-style-type: none"> • Preliminary Programme (Concentrating/demonstrating point 1-5. • Method Statement (project specific). • Occupational Health and Safety Plan (OHSP). • Traffic Accommodation Plan. • Company experience and track record on urban roads and stormwater projects from R 6million and above. The above is to be proven by reference letters on Client letter head with telephone and email. • Copies of qualifications including professional registration where applicable are required for Contracts Manager, SMME Supervisor, Site Agent, and OHS Officer. • Minimum score required is 49/70 points, which is 70%. • CIDB Grading required is 5 CE or Higher 	LM/YD

ITEM	DESCRIPTION	ACTION
4	RETURNABLE SCHEDULES	
4.1	List of Returnable	
	<p>T2.1 Returnable Schedules required for tender evaluation purposes.</p> <ul style="list-style-type: none"> • Form A1: Authority to sign Tender • Form A2: Declaration of Interest • Form A3: Record of Addenda to Tender Documents • Form A4: Proposed Amendments and Qualifications (if any) • Form A5: Certificate of Authority for Joint Venture and Joint Venture Agreement (if applicable) • Form A6: MBD9 Certificate of Independent Bid Determination • Form A7: Particulars of any contracts awarded by an organ of state during the last 5 years • Form A8: Fulfilment of the Construction Regulations • Form A9: Questionnaire on tenderer's procedures with respect to OHS and Construction Regulations Form • A10: A copy of a valid Tax Compliance Status letter Form • A11: Declaration on State of Municipal Accounts and copy of current Municipal Account in the name of the Tenderer or alternatively in the names of the Directors/Partners of the tendering entity • Form A12: Letter of Intent from a Financial Institution to provide a Construction Guarantee in accordance with the GCC pro-forma for a project up to 10% of the tender amount (refer C1.3) • Form A13: MBD5 Declaration for Procurement above R10 million (Vat Included) • Form A14: MBD8 Declaration of Bidders Past Supply Chain Management Practices Form • A15: MBD6.1 Preference points claim form in terms of the preferential procurement regulations 2022 • Form A16: MBD6.2 Local Content • Form B1: Proof of CIDB Grading • Form B2: A valid originally or certified copy of the B-BBEE status level verification certificate, substantiating the B-BBEE rating or an EME must submit a sworn Affidavit Form • B3: Proof of Previous Experience • Form B4: Schedule of Current Contracts • Form B5: Schedule of Construction Plant, Equipment and Labour • Form B6: Schedule of Proposed Key Personnel and detailed CV's of all key personnel • Form B7: Methodology Statement • Form B8: Preliminary Construction Programme • Form B9: Audited Financial Statements for past 3years • Form B10: Bank Rating • Form B11: SMME Plan • Form B12: COIDA Letter of Good Standing • Form B13: Bills of Quantities 	JK

ITEM	DESCRIPTION	ACTION
5	PRICING DATA	
	<ol style="list-style-type: none"> 1. The contract includes the Conditions of Contract, Contract Data, Specifications, and Drawings, to be considered alongside the Bill of Quantities, and it is based on the General Conditions of Contract for Construction Works, 2015, with contract-specific variations specified in the Contract Data. 2. In summary, the Tenderer can insert their own rates in the Bill of Quantities but should be aware that the rates provided will be used to calculate payment for additional work. The Bill's descriptions may differ from the Standardized and Project Specifications, but compliance with these specifications is essential, and items in the Bill should be measured without waste. The rates in the Bill must cover all costs, profits, taxes (excluding value-added tax), and obligations, with rates to be entered for all items, including those labelled "rate only," and the standard system of measurement from the South African Institution of Civil Engineers applies. 	JK
6	SCOPE OF WORKS	
	The Contractor's scope of work involves the provision and construction of various project elements, including material supply, transportation, site quality control, testing, painting, and finishing, to meet the Employer's requirements. The project, titled "Jabulani transit-oriented development projects ground: phase – 5 (completion for the traffic circle)," encompasses tasks such as earthworks, layer works, civil services, road surfacing, installation of street furniture (signage, street lighting, bins, benches, trader stalls), and the construction of walkways.	JK
6.1	Location of the project	
	The project is located in Jabulani, Soweto, Johannesburg. Details further included in the table below: Project Location Jabulani TOD Phase 5 Coordinates (26°14'56.28"S; 27°51'27.77"E)	JK
6.2	Description of the project	
	The work consists of but is not limited to the following: <ul style="list-style-type: none"> • Construction of earthworks and Completion of layer works • Civil Services (Stormwater, Water, etc) • Surfacing of roadway • Provision of street furniture i.e. signage, street lighting, bins, benches, trader stalls etc. and; • The Construction of walkways 	JK
6.3	Personal Minimum Requirements	
7	SITE INFORMATION	
	The road is situated in between the following two intersections (Koma Street and Bolani Road) and (Bolani Link and Bolani Road. The site is located within Soweto Johannesburg. For reference PART C4: SITE INFORMATION will give further information related to the project.	JK

ITEM	DESCRIPTION	ACTION
8.	OCCUPATIONAL HEALTH AND SAFETY	
	The Project Engineer noted that the appointed Contractor will be required to comply with the specifications provided by the Occupational Health and Safety Agent, and this information will be shared with the appointed contractor.	JK
9	ENVIRONMENTAL MATTERS	
	The Project Engineer noted that the appointed Contractor will be required to comply with the specifications provided by the Environmental Agent, and this information will be shared with the appointed contractor.	JK
10	GENERAL	
	<ol style="list-style-type: none"> 1. The Client insisted that the Tender document will have to be submitted in time and no late submission will be accepted. 2. All items in the Bill of Quantity need to be priced. 3. No alterations to the document will be accepted 	YD
11	QUESTIONS & ANSWERS	
	<ol style="list-style-type: none"> 1. Q: Item related to steel refers to what construction activities? A: Steel refers to the stalls. 2. Q: Does this contract allow for alteration? A: No 3. Q: What is the target contractor in relation to the location of the project? A: There is no specific targeted area. However, more consideration will be given contractors in the closer vicinity of the project. 4. Q: What is the project budget? A: Contractor are to price the project according to market related price. 	<p>JK</p> <p>YD</p> <p>JK</p> <p>YD</p> <p>YD</p>