

# TENDERING PROCEDURES

## Tender Notice and Invitation to Tender

**BID DESCRIPTION:** RFP - PROVISION OF AUDIO-VISUAL EQUIPMENT FOR THE JDA BUS FACTORY FOR 36 MONTHS

**BID NUMBER:** JDAMK/AVE/07/2023

The JDA is requesting proposals from experienced service providers for the supply, installation, and maintenance of Audio-Visual Equipment for the JDA Bus Factory premises at 3 Helen Joseph Street, Newtown for three years.

Queries relating to the issue of these documents and procurement related issued may be addressed to Mr. Siyambonga Gcobo at Tel: (011) 688 7811; fax (011) 688 7899; or e-mail: [sgcobo@jda.org.za](mailto:sgcobo@jda.org.za)

Technical queries or queries relating to the project may be addressed to Mr. Elias Nkabinde at (011) 688 7904; fax: (011) 688 7899; or e-mail: [enkabinde@jda.org.za](mailto:enkabinde@jda.org.za)

**A compulsory Clarification Meeting with representatives of the Employer will take place physically at the premises of Johannesburg Development Agency, The Bus Factory, 3 Helen Joseph Street, Newtown on the 19th of July 2023 starting at 10h30 – 11h30am.**

Documents may be downloaded from the JDA's website as follows: [www.jda.org.za](http://www.jda.org.za) as well as on [www.etenders.gov.za](http://www.etenders.gov.za) from 12 July 2023. Tenders must only be submitted on the tender documentation that is downloaded from the stipulated websites. The retyping of the tender document is not permitted.

**The closing date and time for receipt of tenders is the 14<sup>th</sup> of August 2023 at 12h00pm. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.**

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

**"WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587"**

Approved: S.Gcobo - 11 July 2023



a world class African city



3 Helen Joseph Street  
(formerly President Street),  
Newtown,  
2000