



INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR PROFESSIONAL SERVICES

ADVERT DATE: 24 AUGUST 2022

COMPULSORY BRIEFING MEETING DATE: 30 AUGUST 2022 **VENUE:** JDA BUS FACTORY OFFICES **TIME:** 10H00 – 11H00

CLOSING DATE: 26 SEPTEMBER 2022

CLOSING TIME: 12H00

BID DESCRIPTION: RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-DESCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG METROPOLITAN MUNICIPALITY FOR 8 MONTHS

BID NUMBER: JDA/DFP/UDF-Z/006/2022

BID DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street (Formerly President Street), The Bus Factory, Newtown, Johannesburg, 2000

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition below)

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Procurement
Tel: 011 688 7811

Contact Person:
Fax: 011 688 7899

Mr. Siyambonga Gcobo
E-mail: sgcobo@jda.org.za

ANY REQUIRIES REGARDING THE PROJECT MAY BE DIRECTED TO:

Department: Development Facilitation
Tel: 011 688 7851

Contact Person:
Fax: 011 688 7899

Ms. Zilungile Chonco
E-mail: zchonco@jda.org.za

PLEASE NOTE: TENDERS MUST BE SUBMITTED ON THE TENDER DOCUMENTATION ISSUED. TENDER DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED.

OFFER

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

BID DESCRIPTION

BID NUMBER

POSTAL ADDRESS

STREET ADDRESS

CONTACT PERSON

TELEPHONE NUMBER CODE NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER CODE NUMBER

E-MAIL ADDRESS

COMPANY REGISTRATION NUMBER

NATIONAL CENTRAL SUPPLIER DATABASE NUMBER

VAT REGISTRATION NUMBER

TAX VERIFICATION PIN NUMBER

TOTAL BID PRICE excluding Value Added Tax

TOTAL BID PRICE in words

.....

.....

..... excluding Value Added Tax

SIGNATURE OF BIDDER

CAPACITY UNDER WHICH THIS BID IS SIGNED

DATE

To all our stakeholder

RE: The channels of reporting fraudulent and Corrupt Activities

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees. To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption. The City took a decision to centralized the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline which is managed by independent bidders.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

Anyone can report fraudulent and corrupt activities through one of the following channels:

- Toll free number.....0800 002 587
- Toll free Fax0800 007 788
- SMS (charged @ R1.50).....32840
- Email Address:.....anticorruption@tip-offs.com
- Web site:.....www.tip-off.com
- Free post:.....Free post, KNZ 138, Umhlanga, 4320



BID DESCRIPTION: RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-DISCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG METROPOLITAN MUNICIPALITY FOR 8 MONTHS

BID NUMBER: JDA/DFP/UDF-Z/006/2022

AUGUST 2022

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ANNEXURES

- A : Business Declaration
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- D : Particulars of Contracts Awarded by an Organ of State
- E : MBD9 Certificate of Independent Bid Determination
- F : Declaration on State of Municipal Accounts
- G : Organogram
- H : Schedule of Completed Contracts

COPY OF ADVERT**TENDERING PROCEDURES****Tender Notice and Invitation to Tender**

BID DESCRIPTION: RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-DISCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG METROPOLITAN MUNICIPALITY FOR 8 MONTHS

BID NUMBER: JDA/DFP/UDF-Z/006/2022

The JDA is requesting proposals from experienced companies and / or joint ventures to prepare a to undertake the formulation of an Urban Development Framework (UDF) for Zandspruit for the City of Johannesburg Metropolitan Municipality for 8 Months. Key resource requirements include, Urban/Town Planner, Transport Planner, Environmentalist Economist / Financial Modeller and Community Participation Consultants as either one team or a Joint Venture.

Queries relating to procurement matters may be addressed to Siyambonga Gcobo at Tel: (011) 688 7811; fax (011) 688 7899; or e-mail: sgcobo@jda.org.za

Technical queries or queries relating to the project may be addressed to Zilungile Chonco at (011) 688 7851; fax: (011) 688 7899; or e-mail: zchonco@jda.org.za

Documents may be downloaded from the JDA website: www.jda.org.za and e-Tender portal: www.etenders.gov.za on **25 August 2022**. Tenders must only be submitted on the tender document that is downloaded from the stipulated websites only. The retyping of the tender document is not permitted.

A compulsory tender briefing meeting with representatives of the employer will take place at the Johannesburg Development Agency, The Bus Factory, 3 Helen Joseph Street, Newtown, 2000 on **30 August 2022 starting at 10H00 to 11H00**. GPS Coordinates - 26°12'18.4"S 28°01'54.3"E

The closing time and date for receipt of tenders is **12H00pm on 26 September 2022**.

Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000. GPS Coordinates - 26°12'18.4"S 28°01'54.3"E

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587”

RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-DISCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG METROPOLITAN MUNICIPALITY FOR 8 MONTHS

1. INTRODUCTION & BACKGROUND INFORMATION

1.1. PROJECT TITLE

Formulation of Zandspruit Urban Development Framework (UDF).

1.2. PROJECT BACKGROUND

The JDA is an area-based development agency of the City of Johannesburg (CoJ). The JDA has implemented various projects within the City's marginalized areas including Soweto, Ivory Park, Orange Farm, Diepsloot, the Greater Alexandra and Zandspruit. The CoJ has identified Zandspruit as study area and there was a Zandspruit UDF document that was done in 2008 to be reformulated as new UDF.

1.3. PROJECT OBJECTIVE

This project is to produce and participate a new Urban Development Framework for the Greater Zandspruit Area based on the study area and work done in the 2008 document.

1.4. PROJECT CONTEXT

The Zandspruit Study Area is located within Administrative Region C of the City of Johannesburg Metropolitan Municipality. The study area is situated on the north-western boundary of the City, to the immediate north of Roodepoort and south of Cosmo City. In its spatial vision, the City of Johannesburg Spatial Development Framework 2040 (adopted in 2016) outlines its transformation agenda as one that addresses inequalities of the past and drives future growth towards creating “a spatially inclusive world class African city” based on the principles of equity, justice, resilience, sustainability and urban efficiency to create a compact, inclusive, connected resilient and generative city. In addition to this, the SDF advocates for private investment to be directed to match government capital investment in order to promote a mutually beneficial multiplier effect.

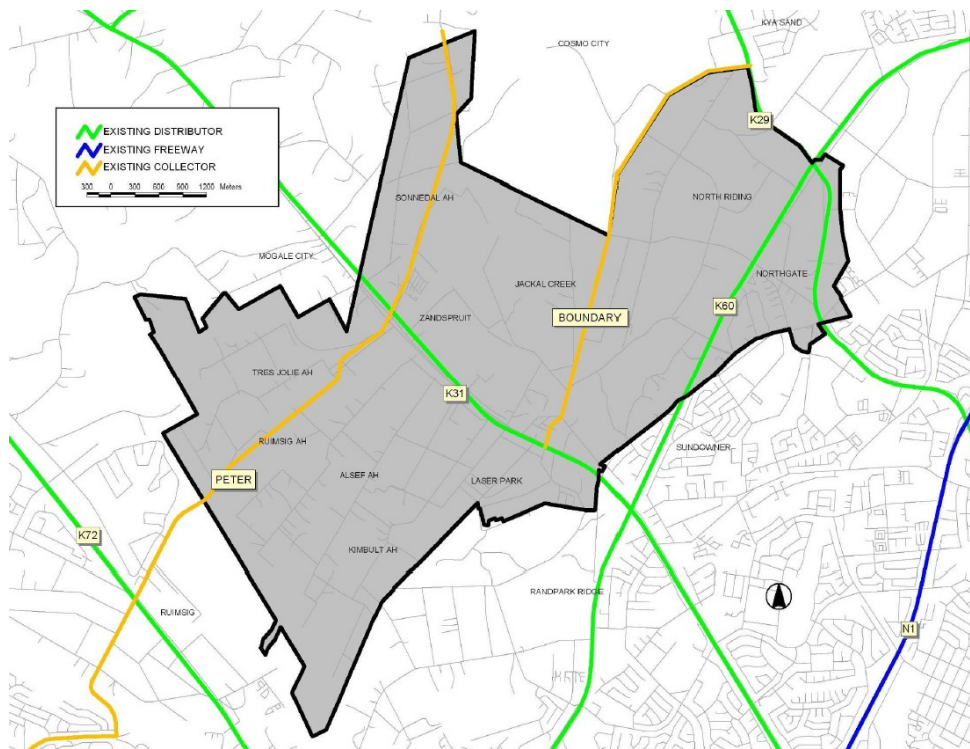
The SDF has identified the Zandspruit informal settlement as a Category 2 Deprivation Area based on the fact that it displays fragmented suburban structure, variable degrees of connectivity at a local and regional scale and is located a significant distance from economic centres but within range to reasonably access opportunities on a daily basis. The SDF also earmarks a significant portion of the study area for potential infill development and makes recommendations on how infill development should be carried out.

The new UDF will need to integrate the updated policy context which includes the SDF 2040, the Nodal Review 2020, the Inclusionary Housing Policy 2019 and updated Wetland and Critical Biodiversity Areas Mapping, as well as on-going projects in the study area: Zandspruit TMMP, Zandspruit UISP, etc. Especially important, this UDF needs to integrate the infrastructure maintenance and expansion plans of the MOE's for the study area.

2. PROJECT APPROACH

The rescinded Zandspruit UDF (2010) focused on the study area indicated below in Figure 1 and includes the areas of Northgate, Northriding Agricultural Holdings, Jackal Creek, Zandspruit, Laser Park, Sonnendal Agricultural Holdings, Tres Jolie Agricultural Holdings, Ruimsig Agricultural Holdings, Alsef Agricultural Holdings and Kimbult Agricultural Holdings. This will also be the primary study area for the reformulated Zandspruit UDF. It is critical that the reformulation of the UDF considers recent developments in and around the study area. The UDF should also capture the interrelationship between these areas in terms of movement patterns, social and economic facilities and services and the implications thereof and development strategies should be reflected and considered in the proposals.

Figure 1: Primary study area



The City of Johannesburg’s Development Planning Department’s City Transformation directorate, in 2020, conducted an internal study reviewing the Zandspruit UDF 2020 (adopted in 2010) in terms of current spatial policy (the SDF 2040 and the Nodal Review). This study breaks down the study area into three functional areas where the different spatial and economic characteristics of each functional area are highlighted.

Functional Area 1

This is dubbed the Northriding Functional Area and it is comprised of the Northriding Agricultural Holdings and the Northgate Regional Node. A significant portion of the Northriding Agricultural Holdings is identified by the SDF for potential infill development and recommends the creation of strong linkages between the rest of the study area and the Northgate Regional Node. The Northgate Regional Node acts as a magnet or economic hub for the study area and surroundings but is not operating at its full potential.

Functional Area 2

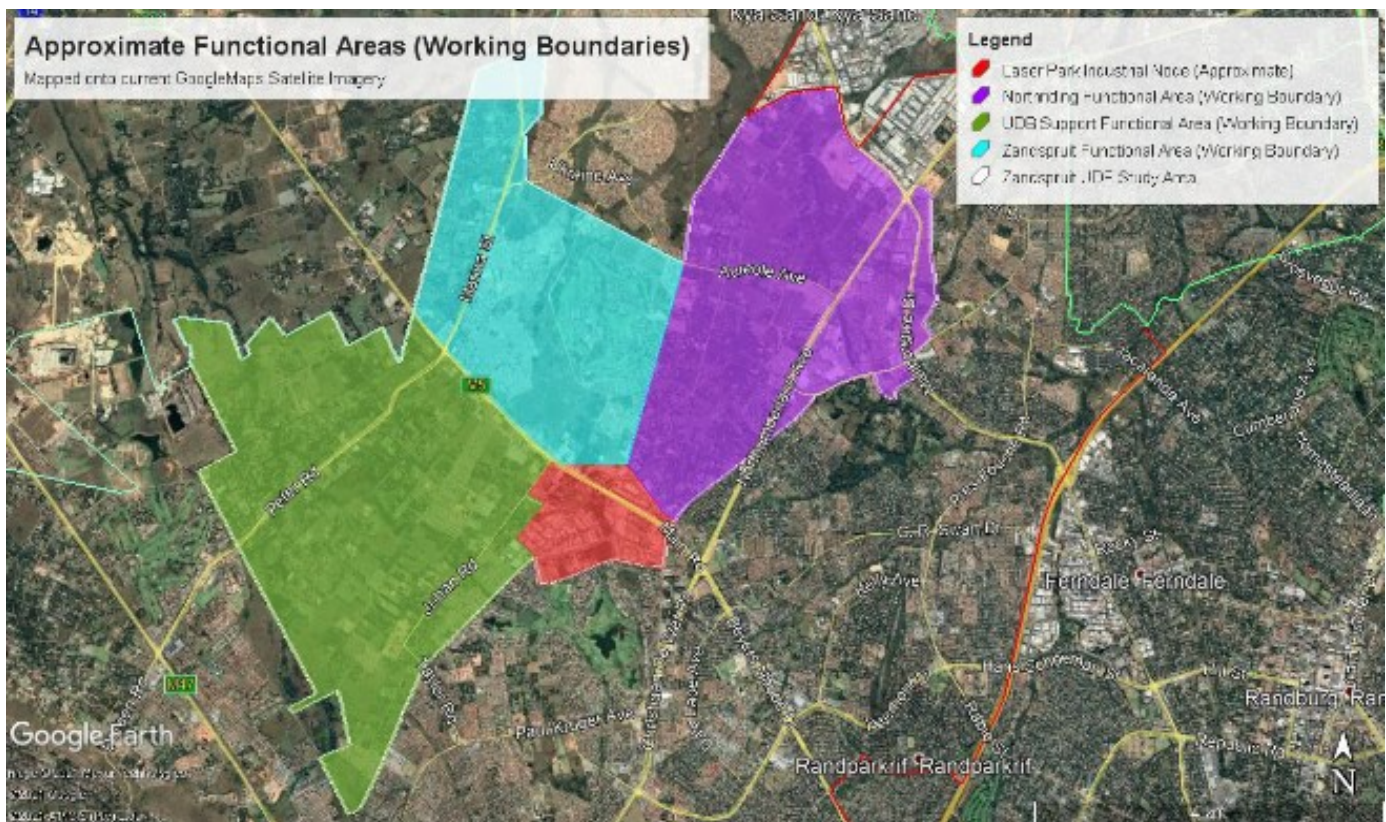
This is dubbed the Zandspruit Functional Area and comprises of the Zandspruit Informal Settlement, the Jackal Creek Residential Estate and surroundings, Sonnendal Agricultural Holdings as well as the agricultural holdings that are beyond the Urban Development Boundary (UDB) but within the municipal boundaries of the City of Johannesburg. The area beyond the UDB in this functional area should be investigated for development under specific conditions.

Functional Area 3

This is dubbed the UDB Support Functional Area and it stretches south and east of Beyers Naude Drive and includes various residential and mixed used areas close to and beyond the UDB. The area beyond the UDB in this functional area is where the UDB should be reinforced as the green belt of the City.

There are several nodes in and around the study area which lend the potential for the study area to thrive in support of the spatial vision of the SDF. These are the Northgate Regional Node, the Laserpark Industrial Node which are within the study area as well as the Kya Sands Industrial Node which lies adjacent to the northeastern boundary of the study area.

Figure 2: Zandspruit functional area



2.1. PROJECT PARTNERS AND PROJECT GOVERNANCE

The JDA is rolling out this project in partnership with the City of Johannesburg, Region C Team of City Transformation and Spatial Planning Unit with the Development Planning Department. The successful bidder will need to view this collective partnership as “the Client” and thus all reporting, project branding and communications will be shared amongst partners.

2.2. PROJECT DURATION

The duration of the project is estimated to be 8 months from the date of the receipt of the Appointment Letter – or until completion of full scope of work.

2.3. PROFESSIONAL SKILLS REQUIRED

The bidding team/consortium must include each the following professional competencies:

It must be noted that the Town Planner, Community Participation Consultants and Environmental Consultants are Mandatory in the project and will be part of the project throughout whereas the Civil Engineer, Transport Planner and the Economist will be at required as and when required by the project leader.

- 1. Urban Planner/Town and Regional Planner**
- 2. Community Participation Consultants**
- 3. Environmental Consultant**
4. Civil Engineer
5. Transport Planner/Specialist
6. Economist

The above specialists will be required but not limited to perform the following assessments/ analysis.

A. LAND LEGAL STATUS

Prepare an assessment of the following:

- Location and Land Use (Study boundary and Surrounding)
- Ownership
- Zoning of the study boundary
- Restrictive Conditions
- Development threads
- Assessment of existing studies/ frameworks

B. ENVIRONMENTAL

Confirm the need and requirements for any of the following investigations: (general environmental assessment)

- The Condition of rivers, dams and biodiversity
- Environmental Studies required within the study boundary
- Geotechnical Conditions
- Other specialist studies based on the site-specific characteristic of the area.

C. HERITAGE STATUS

Confirm existing historical buildings/sites and the possible impact thereof on the development.

D. INFRASTRUCTURE SERVICES ASSESSMENT

Availability of services and planned service upgrading including:

- Water
- Electricity
- Sewer
- Roads/Traffic Impact
- Other

E. ECONOMIC

- Evaluate the economy of the area
- Investor Perceptions
- Property indicators
- Economic drivers, industrial spaces and contributors to local and regional economies in the study area

Requirements of the professional team are outlined in more detail, further on in this document, in the Technical Competence scoring table, which will be used in the technical evaluation of bids received for this RFP.

3. SCOPE OF WORKS

3.1. Summary of Scope of Works

Members of the team are required to facilitate the formulation of the Zandspruit UDF as per the stipulated scope of work as outlined below.

The appointed bidder will be expected to undertake the following work streams and achieve the stated key deliverables:

Contextual Analysis

Review of all existing plans and studies; Identify key developmental opportunities and constraints, spatially mapped. Focus sessions with key implementing agencies active within the space and synthesis the key findings. Mapping and analysis of community assets, projects and including partnerships.

A review of the study area through the existing documentation, plans and strategies, site visits and stakeholder inputs. The contextual analysis should inform the strategic plan to determine a contextual and implementable spatial development plan (the UDF Document).

The plan needs to interpret the state of service and social infrastructure, the built environment and infer existing spatial policy and other relevant documentation to produce a strategic spatial logic that will guide the investment programme in the Zandspruit area.

Inputs from other professionals (Economist, Transport Engineer/Specialist, Civil Engineer) will have to be synthesized and integrated into the contextual analysis and the spatial plan proposals.

Spatial Interventions and Strategies

Define key spatial/physical interventions and strategies to develop Zandspruit into a place where people can live, work and play through addressing the job/housing mismatch by improving basic services and social amenities, mobility and connectivity and safe and healthy environments (public and private) as well as access to quality housing.

Social and Economic Strategies

The report should provide an outline of localized social and economic developmental strategies, linked to the spatial interventions where possible to contribute to inclusive development that starts to address the deeply entrenched challenges of the residents of Zandspruit.

Stakeholder engagement

The CPC on the project will be required to present a Stakeholder Engagement Strategy that includes a Communication Plan and Stakeholder Mapping to guide the public participation process of the project.

Although there are expeditious deliverables to the project, stakeholder engagement should be carried out in a manner that ensures as much community input as possible on the UDF and its interventions.

This plan will inform the stakeholder engagement and public participation of the Draft Status Quo document and any and all focus groups and workshops required by the team to appropriately inform the UDF document.

The project scope is critical to inform the various strategies for the Zandspruit study area. It requires key deliverables within a very short time frame.

It therefore requires 1 sufficient capacity from the team to complete and participate both the Status Quo and the Draft UDF and to produce the Final UDF before the end of the project.

The project scope and the approach must include the following stages;

Stage	Activities	Deliverables	Duration
Project Initiation	Defining project work-plan and deliverables – post project kick-off meeting • Identify key stakeholder groupings.	Inception report – with approach, methodology and work plan Stakeholder Mapping Report	4 weeks
Research/Contextual Analysis	<u>Develop the Draft Status Quo Report</u> • Focus on built environment, environmental landscape, social and economic aspects that will outline the approach. • Review of all existing plans and studies; identify key developmental opportunities and constraints, spatially mapped. <ul style="list-style-type: none"> • Develop the Public Participation Plan for the Draft Status Quo • Develop engagement program with CPC professional 	<ul style="list-style-type: none"> • Status quo report (analysis+synthesis) <ul style="list-style-type: none"> • Identification of key areas of intervention for discussion. • Spatial mapping • Environmental Analysis • Public Participation Plan with timelines and methodology	8 weeks
Stage	Activities	Deliverables	
Synthesis Phase and Stakeholder Engagements	Participate the Draft Status Quo Follow engagement program of CPC professional: <ul style="list-style-type: none"> • One-on-one sessions and focus groups; • Technical and community orientated (ward councilors+ ward committees). • Participate the Draft Status Quo Document as per Spatial Policy Requirements Finalise the Status Quo Integrate comments and inputs from the stakeholder engagements	Draft UDF ongoing Public Participation <ul style="list-style-type: none"> • Input into the stakeholder engagement report and program • Content (reports and presentations) and participate in stakeholder sessions • The team will be required to set-up one-on-ones with CoJ departments and MOEs to obtain information and/or engage in focus group sessions. 	8 weeks

	Produce the Draft UDF Document Overall spatial plan and Synthesis and interpretation; Outlining: Overall vision and approach; Spatial concept, structuring elements and overall development guidelines; Key interventions and developmental strategies.	<ul style="list-style-type: none"> Summary of all stakeholder inputs into various planning processes and responses thereto /recommendations. Draft UDF documents for comment by key stakeholders	
Stage	Activities	Deliverables	
Conclusion and recommendations and Stakeholder Engagements	Produce the Final UDF Document Incorporate Client feedback and finalize	Final documents and presentation.	4 weeks

3.2. Desktop Research and Data Collection:

- Produce a review of all existing City of Joburg planning frameworks and spatial policies that apply to Zandspruit and its region
- Source and map basic spatial data and statistical data about the context and the place for example:
 - Historical and updated maps at city and neighbourhood scale PDF, jpeg, etc)
 - Land use and zoning maps
 - Land Ownership map – and development trends and pressures in the study area
 - Geo-referenced data of public space networks, road networks and green-blue infrastructure, Shapefiles, KMZ, etc.)
 - Environmental Study of Wetlands and Critical Biodiversity areas
 - Recent census or household surveys PDF, csv, etc) – focus on socio-economic understanding of the region
 - Recent studies about specific urban issues (flooding, access to public transport, crime, etc)
 - Economic drivers and industrial spaces and contributors to local and regional economies in the study area
 - Infrastructure availability, plans of the entities for short, medium and long terms and infrastructure demand in line with predicted development trends

3.3. Urban Planning Services:

- Development of an Urban Development Framework Concept, Draft and Final in response to the Status Quo Report above
- Integration of Client, Stakeholder and public participation comments, inputs and concerns into the Final UDF document

3.4. Project Management Support

The Urban Planner will be required to undertake project administration and coordination duties in line with the fulfilment of their scope which may entail the following:

- Management and tracking of project timeline and deliverables
- Scheduling of meetings required for the project
- Agenda and Meeting Minutes for project meetings
- Consolidating and submitting all team deliverables to the client
- Tracking project finances and invoicing
- Keeping the client and team members apprised of any ad-hoc changes or decisions made
- Presenting final deliverables to the Client Team 1 week before final due dates for final comments and approval
- Submitting monthly Progress Reports in writing to the JDA and Client Team
- Regular Update emails for fast-moving tasks (weekly)
- Ensuring that a cloud-based file-sharing folder is created and continuously updated for access by all team members for the duration of the project (e.g., Google Drive)

3.5. Stakeholder Engagement and Facilitation

Since the project is stakeholder intensive, the Urban Planner will be required to support the following duties which will be led by the CPC:

- Initial and Ongoing Stakeholder Identification
- Initial Ongoing Mapping Stakeholder relationships, level of influence and level of affinity/commitment to the project goals
- Identifying target groups, primary and secondary (including professionals)
- Stakeholder Engagement (internal City and Public Participation conforming to requirements for Spatial Policy to be adopted by Council) for the a) Status Quo Report and b) Draft Urban Development Framework – Venues for Hybrid Meetings, Advertising of meetings, attendance registers, minutes, digital support and translation support where needed – full organisation and management of participation sessions.
- Producing Stakeholder Engagement and Public Participation Reports for each engagement session.

Desired Output/s

- Project inception report (1 week post kick-off meeting) (detailing the different teams and their responsibilities, and contact people per team, all project timelines (including checking time before deliverable submission for invoicing, reporting protocols)
- Stakeholder Mapping Report
- Public Participation Plan
- Monthly progress reports for each month of project work
- Status quo report (primary study area)
- Spatial maps (in CGIS format as per CoJ requirements)
- Minutes and attendance registers and summary report of stakeholder engagements (separate reports for the Participation of the Status Quo Document and the Draft UDF Document)
- Presentations for stakeholder engagement and public participation as required
- Draft and then final Status Quo document, with supporting spatial maps (full report with soft copy report in Microsoft Power Point, Word and PDF formats)
- Draft and then final reformulated Zandspruit UDF, with supporting spatial maps (full report with soft copy report in Microsoft Power Point, Word and PDF)

Key Reference Documentation:

- Spatial Development Framework 2040 (2016) and Nodal Review
- Zandspruit Urban Development Framework (2010), including its annexures
- Ward Profiles as compiled by CRUM, Region C
- Region C Economical Statistical Reviews (Prepared by CoJ Department of Economic Development)
- Zandspruit and Surrounding Transport Master Plan
- Zandspruit UISP information
- Zandspruit Policy Research by City Transformation to date

FORMAT OF FINAL OUTPUTS:*Progress reports*

- Soft copy: Progress report should be submitted in PDF (Acrobat) and Word file format

Draft documents

- Soft copy: Soft Copy to be provided in PDF and MS Word file format

Final documents

- Soft copy: A soft copy of the products in PDF, MS Word and MS PowerPoint file formats. One of the soft copies must be typed to allow direct single sided A4 printing.
Final Indexed Repository of High-Resolution Photography and Video Footage
- All photos and videos must be correctly named and indexed and must be saved in a high-resolution format using a cloud sharing service from which the client can access and download files.
- 2 Hard copies of Each Final Document for Client Teams Library and Records

Maps/Plans

GIS – All map layers and analysis must be delivered in an ArcGIS compatible format, i.e., shape files. Associated attribute files must also be included. The City's approval standard 26-digit code must be used as the unique property identifier. The Hartebeeshoek datum (WGS84) must be used. Data can be transferred via CD's or DVD or USB.

Marketing and Promotional Material

The deliverables will need to include very high-quality visual products that be used as marketing and promotion tools to encourage and promote buy-in to the proposals and business cases and will include PowerPoint Presentation materials for workshopping / meeting / stakeholder engagement purposes.

DATA OWNERSHIP AND CRITICAL MILESTONES

Data Ownership

All milestone products, developed for the purpose of this project, in addition to the final document and all associated map work, shall remain the property of the JDA and all its project partners/funders.

Spatial Data

GUIDELINES FOR THE OBTAINING OF, CAPTURING OF AND MAINTENANCE OF SPATIAL DATA (CITY OF JOHANNESBURG, CORPORATE GEO-INFORMATICS)

Obtaining of Digital Data for Council Projects

Digital data, e.g., cadastral data or orthophotography, are available for all projects of the Council including those for which the Council has appointed consultants.

Data for Council projects will be transferred free of charge provided that:

- A task request form is completed and signed by the project leader or consultant (see form attached);
- A form on the copyright/data declaration regarding the use of the data is signed by the consultant (see form attached); and
- The consultant supplies a copy of the letter of appointment.

The consultant supplies a letter of appointment/approval from the Council project leader for the obtaining of data from the Council.

Requests on the availability of the data or the obtaining of the data can be directed to:

Corporate Geo-Informatics: GIS Projects

Contact persons: **Kenny Baloyi** (KennyB@joburg.org.za)

Tel: (011) 407-6203

Fax: (011) 403-3511

e-mail: CGISProjects@joburg.org.za

Please allow 8 working days for the completion of data request tasks (depending on the content of the request and the pressure of the task request queue). Average turnaround time for digital data is 2-3 working days.

Please note: There will be a charge of R190, 00 per hour for labor costs.

Data Formats

On completion of a project, it is required that data captured be handed over to the Council.

Data must be handed over in an ArcGIS compatible format e.g., shapefiles or ArcInfo coverages. Associated attribute files must also be included.

E.g., of shapefile extensions:

- Roads.shx
- Roads.shp.xml (metadata)
- Roads.shp
- Roads.dbf (database file)
- Roads.sbn
- Roads.prj (projection file)
- Roads.sbx

The Council's approved standard 26-digit code must be used as the unique property identifier. (see example below):

Data Formats

Table 3: New CGIS 26 digit code (Township Erf and Agricultural Holding)

T0IR00540010000012300001RE
 Townshipid **T0IR0054001**

Sgo_cd	T	Office Indicator or Origin of Data	T=Pretoria
Sgr_cd	OIR	Registration Division or Administrative District	
Is_cd	0054	Township Number within Registration Division	Allocated per Township or Agricultural Holding. Farms are indicated by Code 0000
Ext_cd	001	Township Extension	Township Extension
Erf	00000123	Parcel Number	Erf, Stand, Lot or Holding Numbers. Farm Numbers.
Ptn	00001	Portion Number	Sub-division or Farm Portion Numbers
Re	RE (Blank if no RE)	Remainder	Remaining Extent of Parcel

The data must be in a Transverse Mercator projection using LO29 as the central meridian. The Hartbeeshoek datum (WGS84) must be used.

Data can be transferred via CD's or DVD's. Electronic mail can also be used provided that files or zipped files do not exceed 2MB in size. Data can also be transferred via a Cloud in Google Drive.

Data Quality Statement / Metadata

Datasets transferred to the Council must have detailed metadata attached or must be accompanied by a statement on the quality of the data. The Metadata or statement must be as comprehensive as possible and must include at least the following:

- Basic project information including the name of the project, contact information of the Council project leader and the consulting firm.
- Name of the files included and a brief description of the content of the files.
- Description of the geographic extent.
- A brief description on the origin of the data (source information) and the processes and transformations that the data has been subject to.
- A description of the positional accuracy must include the scale of the source information, the scale at which the data was captured, the methods used to capture the data and the name of the capturing agency.
- The currency of the data must be stated as a date and/or time (source date). If relevant, updating intervals must be stated. The date the data was captured must also be included.
- A brief description of attributes included in the datasets as well as methods used to collect and capture the attribute data.
- If third party data is used for projects, copyright statements must be included as well as the names of the custodians of the datasets.

Please note that the City of Johannesburg has the copyright on all new datasets created for council projects.

Maintenance of Data
<p>If relevant, a maintenance agreement is completed and signed by the consultant or custodians of the datasets, stating the updating intervals of data.</p> <p>Inquiries regarding the data format or quality statements can be directed to:</p> <p>Etienne Erasmus Tel (011) 407-6124 E-mail : etiennnee@joburg.org.za</p> <p>Or</p> <p>Lesley Adams Tel (011) 407-6203 Email: lesleya@joburg.org.za</p>

4. PROFESSIONAL FEES

4.1 Pricing Table

Detailed below is information upon which fees must be based for the Zandspruit UDF. The pricing schedule, included as part of this document, must be completed and submitted together with your proposal. In addition to the pricing schedule, the bidder is expected to provide a detailed cost breakdown for the various project activities.

ZANDSPRUIT URBAN DEVELOPMENT FRAMEWORK			
STAGES	STAGES	PROPORTION OF FEE	FEE PER STAGE (R) VAT EXCL
1	Project planning	15%	R
2	Research/Contextual Analysis	35%	R
3	Synthesis Phase and Stakeholder Engagements	35%	R
4	Conclusion and recommendations and Stakeholder Engagements	15%	R
Stakeholder Engagement and Presentations	Meetings and Presentations which include but not limited to:	-	R
	Project Team Meeting and Project Management, administration, client liaison (20 Meetings maximum)	SUM	R
	External and Internal Stakeholders meetings (15 maximum)	SUM	R
	Community meetings (5 maximum)	SUM	R
TOTAL VAT EXCL FEE MUST BE CARRIED TO OFFER PAGE CORRECTLY			R

Bidders are to replicate the table above and submit as part of their detailed fee proposals (which proposal must show pricing as requested for each of the items and the total fee must be carried to the 'Offer' Page.

Failure to price as required will result in the tender being disqualified for non-compliance.

Bidders should make sure that they provide a firm offer to the City and all the costs should be included in the proposal. If a firm offer is not provided to the City, the bidder shall detail the reasons for not providing a firm offer. Professional fees should include the cost of travelling, stakeholder consultation, printing and any other cost not mentioned. Bidders should note that the City will neither entertain any claims for additional costs nor will it accept proposals to amend or reduce the scope of works once the successful bidder has been appointed. Hence bidders are required to go carefully through this document to make sure that they understand every aspect of the City's requirements in this regard and cost that accordingly. However, bidders should also take into consideration that this is a competitive process and inflated fees will not be accepted.

4.2 SUBCONTRACTING REQUIREMENTS

CoJ promotes enterprise development. In this regard, successful bidders are required to subcontract a minimum **15%** of the contract value to one of following designated groups as contemplated in the Preferential Procurement Regulations of 2017 in terms of Section 5 of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000):

1. an Exempted Micro Enterprise (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black people;
2. an EME or QSE which is at least 51% owned by black people who are youth;
3. an EME or QSE which is at least 51% owned by black people who are women;
4. an EME or QSE which is at least 51% owned by black people who disabilities;
5. an EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships;
6. a cooperative which is at least 51% owned by black people;
7. or an EME or QSE which is at least 51% owned by black people who are military veterans;

5. TIMELINES AND INDICATIVE PROGRAMME

This project should be completed and handed over to the City by end of 8 months after the date of appointment of the successful bidder.

5.1. INDICATIVE PROGRAM

The table below outlines the anticipated completion dates of certain milestones for the project: (8 months duration)

Stage	Deliverables	Duration
Project planning	Inception report – with approach, methodology and work plan Stakeholder Mapping Report	4 weeks
Research/Contextual Analysis	<ul style="list-style-type: none"> • Status quo report (analysis+synthesis) Identification of key areas of intervention for discussion. • Spatial mapping • Environmental Analysis • Public Participation Plan with timelines and methodology 	8 weeks
Synthesis Phase and Stakeholder Engagements	Draft UDF ongoing Public Participation <ul style="list-style-type: none"> • Input into the stakeholder engagement report and program • Content (reports and presentations) and participate in stakeholder sessions • The team will be required to set-up one-on-ones with CoJ departments and MOEs to obtain information and/or engage in focus group sessions. • Summary of all stakeholder inputs into various planning processes and responses There to /recommendations. Draft UDF documents for comment by key stakeholders	8 weeks
Conclusion and recommendations and Stakeholder Engagements	Final documents and presentation.	4 weeks

6. NOTES

Notes

- 6.1 **Tenderers must ensure that the final TOTAL FEE is correctly carried to the “offer” page. The value recorded on the offer page will be regarded as the tendered amount to render services for the complete project period. Failing to price as required per item 4 above will result in the tender being disqualified.**
- 6.2 All values are subject to change (increase or decrease) depending on the requirements of the project. However, the fee calculation submitted by the tenderers on tendering will determine the fee due.

The calculation method including the version of the fee scales applied at the time of tendering, as well as any percentage discounts are to remain fixed irrespective of an increase or decrease in construction value.

- 6.3 Fees **must** include standard disbursements such as typing, drawings, reproduction, copying, binding of documents, telephonic / electronic and facsimile communications, courier, local travel and accommodation, etc.
- 6.4 For every tangible deliverable, two hard copies and one electronic copy must be issued to the client [over and above the documentation required for submission to various authorities, to the contractor, etc.], the cost of which **must** be included.
- 6.5 Fees for consultation work required to produce deliverables and obtain approvals thereof is deemed to be included in the price (this also includes consultation work required to make revisions, resubmissions, updated presentations, etc. following feedback received from the relevant approving authorities).
- 6.6 Successful tenderers will be remunerated in accordance with JDA's Standard Form Agreement,

The bidder's submission must provide the JDA with sufficient information to enable the employer to make a sound and fair evaluation of the proposal. It must clearly indicate the **relevant** previous experience, capability, and capacity of the bidding entity to undertake the project.

The proposal should **use the same item numbers as below.**

The following minimum documentation must be provided:

6.7 THE "OFFER" PAGE MUST BE COMPLETED IN FULL AND SIGNED. Any bidder who fails to do so will be disqualified.

6.8 Tenderers are required to submit a detailed fee proposal based on the requirements set out in item 4 above and to ensure that the final TOTAL FEE IS CORRECTLY TRANSFERRED TO THE "OFFER" PAGE. Any bidder who fails to do so will be disqualified.

6.9 A valid BBEE status level verification certificate substantiating the bidding entities BBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors (IRBA) will be accepted. **FAILURE TO SUBMIT A BBEE STATUS LEVEL CERTIFICATE WILL RESULT IN THE BIDDER SCORING ZERO (0) POINTS FOR BBEE.**

An EME must submit a sworn affidavit confirming the following:

- **Annual turnover revenue of R10 million or less; and**
- **Level of black ownership**

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE Act as amended.

6.10 Company registration documents and a copy of a valid tax compliance status (CTS) letter issued by SARS. No tender will be awarded to a bidder whose tax matters are not in order with SARS at the time of award.

6.11 A certified copy of the bidder's Professional Indemnity Insurance certificate indicating the maximum value per claim in an insurance period, the applicable excess, and the expiry date. A minimum cover of R2m is required for this project.

6.12 A copy of the bidding entity's current municipal rates account in the name of the bidding entity or alternatively in the names of the directors / partners of the bidding entity. **If not applicable, an affidavit to this effect is required.** Copies of lease agreements or accounts with lessors will NOT be accepted.

6.13 Audited financial statements for the past three years.

6.14 Details of directors / partners / members and shareholders with certified copies of their identity documents.

6.15 The forms A to H annexed, must be scrutinized, completed in full and signed.

6.16 Complete in full all information required on Annexure G: Organogram

Provide information on the key personnel required per the organogram who will be assigned to this project.

The following supporting documentation **must** be provided:

- Detailed CV's for each resource indicated on Annexure G. CV's must note the resources' specific relevant project experience [i.e., **project description, role played and responsibilities, project value, start and end dates**]. The number of years of experience in the required role on Spatial Planning Projects (UDF, SDF, Feasibility) projects must be clearly demonstrated in the CV's to indicate compliance with the minimum requirements.
- Relevant qualifications and attach certified proof hereof
- Individual memberships to the stipulated professional associations and attach proof hereof

6.17 Complete in full all information required on Annexure H: Schedule of Completed Contracts

ONLY list a **maximum of 5 projects** completed by the bidding entity in the past 5 years of a similar nature and scale to this project i.e., UDF's, SDF etc.

The following supporting documentation **must** be provided:

- A detailed indication is required on Annexure G and H.
- Contactable references: References must be for COMPLETED projects only. References must be on the client's letterhead or on a document with the client's company stamp and signed by the client. The letter / document **must** confirm the name of the project / description of the project (*must be clear that the project was a civil public environment upgrade project involving roads, services, pavements, urban furniture, lighting and landscaping*), a description of the service rendered (*must be clear that the service rendered is aligned to the service being tendered for i.e. project management, or quantity surveying, or civil engineering*), the value of the project, the date when the project was completed (*must be between in last 5 years*) and it must rate the service rendered (*e.g. good, satisfactory, poor etc. and not just state that the bidder was involved in the project or that they completed the project*).

NOTE:

6.18 *Letters of appointment or completion certificates will NOT be accepted as reference letters, NOR will letters from other consultant's on the project serve as reference letters. Only letters from the client or documents signed and stamped by the client will be accepted.*

6.19 *Information contained elsewhere in the submission and / or on other schedules will NOT be considered. Only the information entered on Annexure D and H will be considered as previous experience and only reference letters related to the projects listed on Annexure G will be considered as supporting documentation.*

6.20 Tenderers are to submit a clearly and correctly labelled, well packaged and indexed tender document in 3 copies of their proposal composed of 1 x original, 1 x copy and 1 x soft copy).

FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEM 6.1 and 6.2 WILL RESULT IN TENDERERS BEEN DISQUALIFIED FOR NON-COMPLIANCE.

FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEMS 6 WILL RESULT IN TENDERERS BEEN NEGATIVELY SCORED IN THE TECHNICAL ASSESSMENT

Note for consortium and joint ventures

- A lead consultant is to be appointed and noted in the submission. JDA will conclude a contract with the lead consultant
- *Only the lead consultant is to submit the requisite documents and / or information as requested in items 6.7 to 6.17*
- *Item 6.11 MUST be addressed by each member of the consortium / joint venture*
- An Agreement or Heads of Terms recording the arrangement between the parties to the consortium / joint venture is to be submitted.
- A trust, consortium or joint venture will qualify for points for their BBBEE status level as an unincorporated entity, provided that the entity submits their consolidated BBBEE scorecard as if they were a group structure and that such a consolidated BBBEE scorecard is prepared for every separate tender.

Failure to comply with these conditions may invalidate your offer.

7. ASSESSMENT CRITERIA

Submissions (responses to item 6 above) will be evaluated on the following criteria:

- Compliance
- Technical
- Price / BBBEE
- Risk Tolerance

7.1 Compliance

Bidders will be disqualified in the following instances:

- If any of its directors are listed on the register of defaulters;
- In the case of a bidder who during the last five years has failed to perform satisfactorily on previous contracts with the JDA or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;
- Bidders who did not complete, in full, the tender offer page (i.e., priced, all registration numbers provided and signed);
- Bidders who did not complete, in full, the pricing table (i.e., priced, all items correctly);
- Bidders whose tender document has been completed in pencil;
- Bidders whose document has been e-mailed and or faxed;
- Bidders whose tender document has been received after the closing time and date;
- Bidders who did not provide a Professional Indemnity Insurance certificate indicating a minimum cover of R2m is required for this project
- Bidders who did not attend the compulsory briefing meeting;
- Bidders who have any directors in the employment of the state;
- No award will be made to any bidder whose tax matters are not in order with the receiver of revenue (SARS);
- No award will be made to any bidder who is not registered on the National Treasury Central Supplier Database (CSD);

Tenderers will have to adhere to the compliance items above in order to be considered further in the evaluation process.

7.2 Technical

The technical assessment is based on the criteria set out below namely:

- (i) Key returnable documents,
- (ii) Capability of the proposed key team members (i.e., experience, qualifications, and memberships to relevant accredited professional associations per Item 6.16 above) and (complete Annexure G),
- (iii) Completed projects as the experience of the company in UDF, SDF projects of similar nature and scale as referenced in item 6.17 above (complete Annexure D and H),
- (iv) Contactable reference letters supporting item (iii) above and
- (v) Approach and Methodology.

Tenderers will have to submit compliant documents and score a minimum number of points in the technical evaluation in order to be considered further in the evaluation process.

Bidders are expected to score a minimum of **454 points, 60%** (out of **756 maximum points** scoreable).

Variables	Total Points	Criteria	Description of criteria	Points	Points
(i) KEY RETURNABLE DOCUMENTS per item 6 herein	16	Valid BBBEE status level certificate	Points will only be allocated for key returnable documents submitted as required / stipulated in item 6 herein	N/A	Y / N
		Company registration documents		N/A	Y / N
		CTS letter from SARS		N/A	Y / N
		Valid Professional Indemnity Insurance R2m		N/A	Y / N
		Current municipal rates account / affidavit		N/A	Y / N
		3 Years audited financial statements		N/A	Y / N
		Certified copies of identity documents		N/A	Y / N
		Annexure A – H completed in full and signed		16	

RFP - APPOINTMENT OF A MULTI-DISCIPLINARY TEAM TO UNDERTAKE THE FORMULATION OF URBAN DEVELOPMENT FRAMEWORK FOR ZANDSPRUIT FOR THE COJ FOR 8 MONTHS

Variables	Total Points	Criteria	Description of criteria	Points	
CAPABILITY OF PROPOSED TEAM per item 6 and Annexure G must be completed correctly	450	PROJECT TEAM			
		1. Project Lead: Town Planner			
		Minimum Ten (10) years post qualification experience in Town and Regional Planning and Evidence of working on at least three (3) similar projects in terms of scale where he/she was the lead Town Planner in the project.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	80
		Possess an Honours/ Bachelor's Degree in Urban Planning/ Town Planning.	Proof of registration must be provided to obtain the points.		
		Valid Professional registration with SACPLAN as a Professional Planner / similar	Points will only be obtained if the criteria is fully met in terms of experience, qualification and professional registration		
		2. Environmentalist			
		Minimum eight (8) years post qualification experience in environmental planning projects. Evidence of working on at least two (2) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	50
		A Bachelor's degree in Environmental Science /or higher	Proof of registration must be provided to obtain the points.		
		Qualification of a National Diploma in Environmental Science	20		
		Valid Professional registration with EAPASA as an Environmentalist /similar	10		
		3. Civil Engineer			
		Minimum Seven (7) years post qualification experience in Civil Engineering	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	40
		An Honours degree in Civil Engineering or higher	30		
		A Bachelor's degree in Civil Engineering	10		
		Qualification of a National Diploma in Civil Engineering	5		
		Valid Professional registration with SAICE as a Civil Engineer /similar	10		
		4. Economist			
		Minimum Seven (7) years post qualification experience in Economics	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	40
		An Honours degree in Economics or higher			20
		A Bachelor's degree in Economics			10
Qualification of a National Diploma in Economics	5				

5. Transport Planner/Specialist			
A Minimum of Seven (7) years of post-qualification experience with specific experience of at least three (3) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	40
An Honours degree of a B.Com in Transportation Engineering or higher			20
Bachelor's degree in Transportation Engineering or higher			10
Valid Professional registration with ECSA as a Transport Planner/Specialist /similar			10
6. Community Participation Consultant			
A Minimum of Ten (10) years' experience as lead community participation consultant with experience in planning and executing professional Community Participation processes. Evidence of working on at least two (2) similar projects in terms of scale and complexity.	CV's must show projects, values, roles played and period. If any information is not contained in the CV then zero points will be awarded	Certified proof of qualification must be provided to obtain the points	50
A Bachelor's degree in Humanities and/or Social Sciences and/ or Built Environment and/or Development Planning and/or Social Development) or higher			20
Qualification of a National Diploma in Humanities and/or Social Sciences and/ or Built Environment and/or Development Planning and/or Social Development)			10

- **The duplication of resources over multiple roles is not permitted.**
- **It must be noted that the Town Planner, Community Participation Consultants and Environmental Consultants are Mandatory in the project and will be part of the project throughout and failure to provide required information is an indication that the bidder is not capable to do the job and will not be appointed**
- **The Civil Engineer, Transport Planner/Specialist and the Economist will be at required as and when required by the project leader.**
- **The successful bidder cannot change resources upon appointment unless communication is sent and approved by the client.**

Variables	Total Points	Criteria	Description of criteria	Points
(iii)	100	COMPANY SCHEDULE OF COMPLETED PROJECTS		
COMPANY EXPERIENCE per item 6 and Annexure D and H to be completed in full		Five or more similar planning projects completed	Points will only be allocated for having rendered the required services on Spatial Planning Projects (UDF, SDF, Feasibility)	50
		Three to Four similar planning projects completed		30
		One to Two similar planning projects completed		10

RFP - APPOINTMENT OF A MULTI-DISCIPLINARY TEAM TO UNDERTAKE THE FORMULATION OF URBAN DEVELOPMENT FRAMEWORK FOR ZANDSPRUIT FOR THE COJ FOR 8 MONTHS

Variables	Total Points	Criteria	Points
<p>(iv)</p> <p>COMPANY EXPERIENCE per item 6 and Annexure D and H to be completed in full</p>	REFERENCES FOR COMPLETED PROJECTS		
	<p>Five or more similar planning projects completed Indicating a satisfactory work in the form of a reference letter</p>	<p>Points will only be allocated for having rendered the required services on Spatial Planning Projects (UDF, SDF, Feasibility)</p> <p>References must be on client letterhead or document stamped and signed by the client and must include the name / description of the project, it must confirm the service rendered, the value of the constructed works, the date completed and a comment of the level of satisfaction with the service. References must be for projects listed above under project experience, and relevant to this project only. Appointment letters, Purchase Orders etc. will NOT be considered as references.</p> <p>If any of the required information is not contained in the reference then zero points will be awarded</p>	50
	<p>Two to Three similar planning projects completed Indicating a satisfactory work in the form of a reference letter</p>		30
	<p>One to Two similar planning projects completed Indicating a satisfactory work in the form of a reference letter</p>		10
<p>(v)</p> <p>Approach and Methodology</p> <p>Approach and Methodology to the outlined scope of Works</p>	<p>A total of 190 points is achievable under section D, approach and methodology</p>	<p>a. Project Work Flow Diagram</p> <ul style="list-style-type: none"> - Project Workflow Diagram (with swim lanes) must clearly show how the project will be rolled out. - Your understanding of the tasks and people involved must be clearly shown and how they interact throughout the project 	10
		<p>b. Describe how the Status Quo assessment will address the following:</p> <ul style="list-style-type: none"> - Contextual Analysis - Spatial Interventions and Strategies - Social and Economic Strategies - Stakeholder engagement 	40
		<p>c. Describe how the Status Quo assessment will address the following:</p> <ul style="list-style-type: none"> - Land use and development in analysing the relationship between built form (current and planned). 	40
		<p>d. Describe your understanding of the Urban Development Framework (UDF)</p> <ul style="list-style-type: none"> - The UDF concept must be described in full and must include amongst others the following: <ul style="list-style-type: none"> • Explain and analyses the current reality of Zandspruit; • Proposes an urban vision for Zandspruit; • Proposes an implementation framework for the operationalisation of strategic goals; and • Proposes a programme to monitor and evaluate key elements of the framework. 	50
		<p>e. Stakeholder Consultation</p> <ul style="list-style-type: none"> - Describe how the internal and external stakeholder engagement will be undertaken to ensure an inclusive participatory process as part of the UDF. 	30
		<p>f. Proposed project plan and schedule in alignment with project scope and critical milestones</p> <ul style="list-style-type: none"> - Should include a key project plan and schedule for how and when tasks required will be completed. 	20

Points will only be allocated for thorough documentation under the approach and methodology to each of the critical aspects identified above. Project information contained elsewhere in the tender submission will not be considered.

7.3 Price and Empowerment

Having completed a technical evaluation, the procedure for the evaluation of technically qualifying tenders is Method 2 (Price and Preferences). The Preference Point System assigns a score to each tenderer based on the tender price and on the tenderer's BBBEE status. These scores are combined to determine an overall score for the tender. The tender with the highest score will be considered for acceptance.

The Preference Point System will be applied as follows:

- For tenders up to R50 million
 - 80 points are assigned to price
 - Up to 20 points are assigned to BBBEE status per the table under item 7.3.1
- Points scored will be rounded off to the nearest 2 decimal places

7.3.1 Points awarded for BBBEE status level

Points will be awarded for empowerment (BBBEE), in accordance with the Preferential Procurement Regulations 2017 published in Government Gazette No. 40553 dated 20 January 2017. The table overleaf is applicable in this regard:

B-BBEE Status Level Of Contributor	Number of Points
	Tenders up to R50 million
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant contributor	0

Notes:

- 7.3.1.1 "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act (Act No.53 of 2003).
- 7.3.1.2 Tenderers must submit their original and valid B-BBEE status level verification certificate substantiating their B-BBEE rating. Certificates issued by either verification agencies accredited by the South African Accreditation System (SANAS) or by registered auditors

approved by the Independent Regulatory Board for Auditors (IRBA) are acceptable.
FAILURE TO SUBMIT A BBEE STATUS LEVEL CERTIFICATE WILL RESULT IN THE BIDDER SCORING ZERO (0) POINTS FOR BBEE.

- 7.3.1.3 An EME must submit a sworn affidavit confirming the following:
- Annual Turnover Revenue of R10 million or less; and
 - Level of Black ownership
 - Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended.
- 7.3.1.4 The submission of such certificates must comply with the requirements of instructions and guidelines issued by the National Treasury and be in accordance with notices published by the Department of Trade and Industry in the Government Gazette.
- 7.3.1.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 7.3.1.6 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.
- 7.3.1.7 A person will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for.
- 7.3.1.8 A person awarded a contract will not be permitted to sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.

7.3.2 Formula for scoring tender price

The following formula will be used to calculate the points for price.

$$P_s = X \left[1 - \frac{(P_t - P_{\min})}{P_{\min}} \right]$$

Where

P_s = Points scored for comparative price of tender under consideration

P_t = Comparative price of tender under consideration

P_{\min} = Comparative price of lowest acceptable tender

X = Points assigned to price

7.3.3 The total preference points for a tender are calculated with the formula

$$PP = P_s + P_{bee} \text{ Where}$$

PP is the total number of preference points scored by the tenderer

P_s is the points scored for the comparative price of the tenderer, and

P_{bee} is the number of points awarded to the tenderer based on his certified B-BBEE status level

7.4 Risk Tolerance

The JDA has adopted a Risk Tolerance Framework (RTF) which enjoins the JDA to consider its risk exposure to contractors / service providers in terms of the number of contracts awarded to a single contractor / service provider in a particular year.

In terms of the Risk Tolerance Framework, the JDA determines the risk exposure as excessive in instances where the value of the contracts for individual professional service providers (e.g. project managers / engineers / quantity surveyors / consultants) is either:

The greater of R8 million or four contracts / projects in the current financial year or

The greater of R12 million or six contracts / projects over two financial years (current year and previous financial year)

And in instances where the value of contracts for multi-disciplinary professional service providers (e.g. more than one discipline / service is provided by the same bidder) is either:

The greater of R12 million or six contracts / projects in the current financial year or

The greater of R20 million or nine contracts / projects over two financial years (current year and previous financial year)

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above. In other words, whether it falls within the ambit of the Risk Tolerance Framework as acceptable.

JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

8. CLOSING DATE, TIME AND VENUE FOR SUBMISSIONS

The completed tender document shall be placed in a sealed envelope. The words:

RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-DISCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG METROPOLITAN MUNICIPALITY FOR 8 MONTHS must be written / typed clearly on the envelope.

The envelope must be deposited in the tender box at the **Johannesburg Development Agency, Ground Floor, The Bus Factory, 3 Helen Joseph Street (Formerly President Street), Newtown** only between the hours of 08H00 and 16H00.

The Tender closes at 12h00 on 26 September 2022

Envelopes will be stamped on receipt. There will be a public opening of tenders.

NO LATE / E-MAILED / TELEPHONIC / FAXED / POSTAL TENDERS WILL BE ACCEPTED OR CONSIDERED.

The Johannesburg Development Agency's selection of qualifying tenders shall be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender and no correspondence will be entered into.

Unsuccessful bidders will have the opportunity to query the award or decision within fourteen (14) calendar days from the day of notification.

The tender offer validity period for this tender is 120 days.

Queries can be addressed in writing to:

Zilungile Chonco

E-mail: zchonco@jda.org.za

ANNEXURE A: BUSINESS DECLARATION

Tender/RFP Number :

Tender/RFP Description :

Name of Company :

Contact Person :

Postal Address :

.....

Physical Address :

.....

Telephone Number :

Fax Number :

Cell Number :

E-mail Address :

Company/enterprise Income

Tax Reference Number :

(Insert personal income tax number if a one-person business and personal income tax numbers of all partners if a partnership)

VAT Registration Number :

Company Registration Number :

1. Type of firm

- Partnership
- One person business/sole trader
- Close corporation
- Public company
- Private company

(Tick one box)

2. Principal business activities

.....
.....
.....

3. Total number of years company has been in business:

4. Detail all trade associations/professional bodies in which you have membership

.....
.....
.....

5. Did the firm exist under a previous name?

- Yes
- No

(Tick one box)

If yes, what was its previous name?

6. How many permanent staff members are employed by the firm:

Full Time :

Part Time :

7. In the case of a firm which renders services for different disciplines, how many permanent staff members are employed by the firm in the discipline for which you are tendering:

Full Time :

Part Time :

BANK :

BRANCH :

BRANCH CODE :

ACCOUNT NUMBER :

ACCOUNT HOLDER :

TYPE OF ACCOUNT :

CONTACT PERSON :

CONTACT NUMBER :

PLEASE INCLUDE ORIGINAL SIGNED AND STAMPED LETTER FROM THE BANK CONFIRMING THE COMPANY'S BANKING DETAILS, PHOTOSTAT COPIES AND LETTERS BEARING ELECTRONIC SIGNATURES WILL NOT BE ACCEPTABLE.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the company, affirms that the information furnished in response to this request for proposal is true and correct :

SIGNATURE :

NAME IN FULL :

CAPACITY :

DULY AUTHORIZED TO SIGN ON BEHALF OF:

DATE :

COMPANY STAMP

ANNEXURE B : DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Position occupied in the company (director, trustees, shareholder**)

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state* **YES / NO**

If yes, furnish particulars

.....
.....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

If yes, furnish particulars

.....
.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....
.....

3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....
.....

3.13 Are any spouse, child or parent of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not they are bidding for this contract? **YES / NO**

If yes, furnish particulars

.....
.....

ANNEXURE C : DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

Item	Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE D.2 : PARTICULARS OF CONTRACTS AWARDED NOT BY AN ORGAN OF STATE* DURING THE LAST 5 YEARS cont.**

(In the event of insufficient space, kindly attach documentation)

EMPLOYER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLE TED

***** Organ of State means-**

- ◆ a) a national or provincial department;
- ◆ b) a municipality;
- ◆ c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- ◆ d) Parliament;
- ◆ e) a provincial legislature;
- ◆ f) any other institution or category of institutions included in the definition of "organ of state" in section 239 of the Constitution and recognised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

.....
 Signature
(of person authorised to sign on behalf of the organisation)

.....
 Position

.....
 Name of Bidder

.....
 Date

ANNEXURE E : CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

For

***RFP – APPOINT A TEAM OF PROFESSIONAL CONSULTANTS TO FORM A CONSORTIUM / A MULTI-
DESCIPLINARY COMPANY / JOINT VENTURE WITH EXPERTISE TO UNDERTAKE THE FORMULATION OF
AN URBAN DEVELOPMENT FRAMEWORK (UDF) FOR ZANDSPRUIT FOR THE JOHANNESBURG
METROPOLITAN MUNICIPALTY FOR 8 MONTHS***

in response to the invitation for the bid made by:

Johannesburg Development Agency

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

_____that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.

THE APPOINTMENT OF A MULTI-DISPIINARY TEAM TO UNDERTAKE THE FORMULATION OF URBAN DEVELOPMENT FRAMEWORK FOR ZANDSPRUIT OVER A PERIOD OF 8 MONTHS

- 7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.

- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE F: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:

Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder:
- ii. Registration Number:
- iii. Municipality where business is situated:
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:
- vi. Names of all directors, their ID numbers and municipal account number.
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.

C Documents to be attached

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
.....

Signature:.....

Date:.....

ANNEXURE G: ORGANOGRAM THIS ANNEXURE IS CRITICAL FOR THE TECHNICAL EVALUATION AS DETAILED UNDER HEREIN

The tenderer shall list below the key personnel proposed for this project in the discipline and designation being tendered for as per 6.16 above herein.

TABLE 1: PROJECT LEAD: Town Planner

Key Resource Information	
Resource Information	
Designation:	Project Leader - Town Planner
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

PROJECT LEAD EXPERIENCE/ URBAN/TOWN PLANNER EXPERIENCE

Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Client Name & Contact Details	Specific Tasks completed by yourself

TABLE 2: ENVIRONMENTALIST

Key Resource Information	
Resource Information	
Designation:	Environmentalist
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

ENVIRONMENTALIST EXPERIENCE

Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Client Name & Contact Details	Specific Tasks completed by yourself

TABLE 3: ECONOMIST

Key Resource Information	
Resource Information	
Designation:	Economist
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body /Institution	
Date of Professional Registration	
Professional Registration Number	

ECONOMIST EXPERIENCE

Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Client Name & Contact Details	Specific Tasks completed by yourself

TABLE 4: TRANSPORT SPECIALIST

Key Resource Information	
Resource Information	
Designation:	Transport Specialist
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

TRANSPORT SPECIALIST EXPERIENCE			
Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Client Name & Contact Details	Specific Tasks completed by yourself

TABLE 5: COMMUNITY PARTICIPATION CONSULTANT

Key Resource Information	
Resource Information	
Designation:	Community Participation Consultant
Name & Surname	
Nationality	
ID / Passport Number	
First Qualification Name Incl. Date of Qualification and Institution	
Highest Qualification Name Incl. Date of Qualification and Institution	
Years Experience after initial relevant Qualification	
Professional Registration Body / Institution	
Date of Professional Registration	
Professional Registration Number	

COMMUNITY PARTICIPATION CONSULTANT EXPERIENCE

Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Client Name & Contact Details	Specific Tasks completed by yourself

NOTE: Detailed Curriculum Vitae (CV's) of the above proposed candidates must be provided. Said CV's MUST indicate the name and description of the project, role played in the project, project value, and the start and end dates of the project. In addition certified proof of relevant qualifications and proof of memberships to stipulated professional associations must also be provided for the above proposed personnel.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

ANNEXURE H: SCHEDULE OF COMPLETED CONTRACTS

THIS ANNEXURE IS CRITICAL FOR THE TECHNICAL EVALUATION AS DETAILED UNDER ITEM 6.17 HEREIN

The tenderer shall list below a **maximum of 5 projects of a similar nature and scale** to this project as described under item 6.17 herein above

Table H : Company: Project Related Experience	
Company Information	
Company Name	
Year Established	
Professional Registration Body / Institution	
Date of Professional Registration	

Company Authorised Representative	
Authorised Representative Name	
Representative Contact Number	
Representative Contact Email	

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Company Project Related Experience								
Project Name	Project Type (UDF/SDF/Ops Plan/etc)	Project Value (Excluding Construction Costs)	Construction Value (if available)	Project Start Date	Project End Date	Project Description	Client Name & Contact Details	Specific Tasks completed relevant to this Tender Proposal Terms of Reference
1.								
2.								
3.								
4.								

NOTE: Contactable references for the above listed projects must be provided. Said references MUST be on the client's letter head or on a document stamped and signed by client and must confirm the name of the project, description of the project, description of the service rendered, the value of the project, the completion date, and it must rate the service rendered.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

