

REQUEST FOR PROPOSALS

YOU ARE HEREBY INVITED TO BID FOR PROFESSIONAL SERVICES

ADVERT DATE: 21 February 2022

DUE TO THE COVID-19 PANDEMIC, A TENDER BRIEFING SESSION WILL NOT TAKE PLACE. QUERIES ON THE BID TO BE [FORWARDED TO NMOTSOARI@JDA.ORG.ZA](mailto:NMOTSOARI@JDA.ORG.ZA) OR LNTULI@JDA.ORG.ZA. QUERIES AND RESPONSES WILL BE UPLOADED ON THE JDA WEBSITE

CLOSING DATE: 28 February 2022

CLOSING TIME: 12H00

BID NUMBER: JDA/GEO 001/INNER CITY RANKS CARR STREET

BID DESCRIPTION: RFP - APPOINTMENT OF PROFESSIONAL GEOTECHNICAL ENGINEERS FOR INNER CITY RANKS: CARR STREET FOR A PERIOD OF 12 MONTHS.

BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street (Formerly President Street), the Bus Factory, Newtown, Johannesburg, 2000

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

You are advised to arrive early for parking and COVID-19 Screening procedures. No mask, No entry.

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition below)

¹ MSCM Regulations: "in the service of the state" means to be –

(a) A member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) A member of the board of directors of any municipal entity;

(c) An official of any municipality or municipal entity;

(d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) A member of the accounting authority of any national or provincial public entity; or

(f) An employee of Parliament or a provincial legislature.

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Procurement - Contact Person: Lerato Ntuli
Tel: 011 688 7800 [E-mail: Lintuli@jda.org.za](mailto:Lintuli@jda.org.za)

ANY REQUIRIES REGARDING THE PROJECT MAY BE DIRECTED TO:

Department: Development Implementation Contact Person: Ntombi Motsoari
Tel: 011 688 7800 [E-mail: nmotsoari@jda.org.za](mailto:nmotsoari@jda.org.za)

PLEASE NOTE: TENDERS MUST BE SUBMITTED ON THE TENDER DOCUMENTATION ISSUED. TENDER DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT. FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED.

OFFER

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

BID: RFP NUMBER	JDA/GEO 001/INNER CITY RANKS CARR STREET			
BID: RFP DESCRIPTION	RFP - APPOINTMENT OF PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES FOR INNER CITY RANK: CARR STREET PUBLIC TRANSPORT RANKS FOR A PERIOD OF 12 MONTHS.			
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
EMAIL ADDRESS				
VAT REGISTRATION NUMBER				
CSD SUPPLIER NUMBER				
COMPANY REGISTRATION NUMBER				
TAX VERIFICATION PIN				
TOTAL BID PRICE excluding Value Added Tax	R			
TOTAL BID PRICE in WORDS excluding Value Added Tax				
BIDDING COMPANY'S CONTACT PERSON and EMAIL:				
SIGNATURE OF BIDDER				
CAPACITY UNDER WHICH THIS BID IS SIGNED				
DATE				

PLEASE INSERT YOUR COMPANY'S BBBEE
CERTIFICATE OR SWORN AFFIDAVIT HERE

PLEASE INSERT YOUR COMPANY'S PROOF OF
CSD REGISTRATION HERE

PLEASE INSERT CERTIFIED COPY OF VALID
SACNASP and ECSA CERTIFICATE HERE

SUPPLIERS DATABASE REGISTRATION

National Treasury launched the National Central Supplier Database (NCSD) with effect from 1 September 2015.

This will enable prospective suppliers to register their companies on the following website www.csd.gov.za

1. During the transitional period suppliers are requested to register on the website where all their essential information such as Tax Clearance Certificates, VAT, and Company Registration Numbers and CIPC business status will be verified.
2. When conducting business with the JDA, you will be requested to provide us with the following:
 - Supplier Number and;
 - Supplier Registration Security Code so we can print your real time information;
 - Banking details with bank Stamp and;
 - Certified BBBEE Certificate.

Once a supplier has registered on NCSD, it will no longer be a requirement to provide the JDA with an Original Tax Clearance Certificate.

After Transitional Period 1 July 2016

Effective 1 July 2016, the JDA will only award business to suppliers who are registered on NCSD and suppliers will no longer be required to provide information as stipulated above.

For more information on registration, please:

Ms. Lerato Ntuli on 011 688 7800

To all our stakeholders

RE: The channels of reporting fraudulent and Corrupt Activities

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees. To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption. The City took a decision to centralize the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline which is managed by independent service providers.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

Anyone can report fraudulent and corrupt activities through one of the following channels:

- Toll free number 0800 002 587
- Toll free Fax..... 0800 007 788
- SMS (charged @ R1.50)..... 32840
- Email Address: anticorruption@tip-offs.com
- Web site: www.tip-off.com
- Free post: Free post, KNZ 138, Umhlanga, 4320



Let's join hands to take up the Fight against Fraud and Corruption in our society.

ADVERT DATE: 21ST of February 2022. DUE TO THE COVID-19 PANDEMIC, A TENDER BRIEFING SESSION WILL NOT TAKE PLACE. QUERIES ON THE BID TO BE FORWARDED [TO NMOTSOARI@JDA.ORG.ZA](mailto:NMOTSOARI@JDA.ORG.ZA) OR LNTULI@JDA.ORG.ZA. QUESTIONS AND ANSWERS WILL BE UPLOADED ON THE JDA WEBSITE.

CLOSING DATE: 28 FEBRUARY 2022

CLOSING TIME: 12H00

BID NUMBER: JDA/INNER CITY RANKS: CARR STREET HOLDING FACILITY

BID DESCRIPTION: RFP - APPOINTMENT OF PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES FOR THE INNER-CITY RANKS: CARR STREET FOR A PERIOD OF 12 MONTHS.

FEBRUARY 2022

COPY OF ADVERT

TENDERING PROCEDURES

Tender Notice and Invitation to Tender

RFP - APPOINTMENT OF PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES FOR THE INNER-CITY RANKS: CARR STREET HOLDING FACILITY FOR A PERIOD OF 12 MONTHS.

The Johannesburg Development Agency requests proposals from suitably qualified and experienced **GEOTECHNICAL ENGINEERS** for **GEOTECHNICAL ENGINEERING** Services for Inner-City Ranks: Carr Street Holding Facility Project.

Queries relating to procurement matters may be addressed to Lerato Ntuli at tel: (011) 688 7800 or e-mail: Lntuli@jda.org.za

Technical queries or queries relating to the project may be addressed to Ntombi Motsoari at (011) 688 7800 or e-mail: nmotsoari@jda.org.za

Documents may be downloaded from the JDA website: www.jda.org.za and e-Tender portal: www.etenders.gov.za on **21st of February 2022**. Tenders must only be submitted on the tender document that is downloaded from the stipulated websites only. The retyping of the tender document is not permitted.

DUE TO THE COVID-19 PANDEMIC, A TENDER BRIEFING SESSION WILL NOT TAKE PLACE. QUERIES ON THE BID TO BE FORWARDED TO NMOTSOARI@JDA.ORG.ZA OR LNTULI@JDA.ORG.ZA.

The closing date and time for receipt of tenders is **12:00pm on 28 February 2022**. Telegraphic, telephonic, telex, facsimile, e-mailed and late tenders will not be accepted.

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587”

1. PROJECT INFORMATION

1.1 Background

The Inner-City regeneration programme has been underpinned by the Inner-City Regeneration Charter since 2007. In July 2013 the City of Johannesburg launched the Inner-City Transformation Roadmap, which is the framework that will guide further development of the inner city in the medium term. It is a framework that recognises the central role of the inner city as an entry point and a place of opportunity for many, including the poor. The inner city continues to be a meeting point for diverse cultures, as scores of individuals aspire to create a livelihood and find a foothold in the heart of Johannesburg.

The City's stated intention is to deliver, extend and maintain services that are sustainable in the long term; to provide the social support and facilities that promote inclusivity and diversity; and to encourage productivity and the economic endeavours of large and small business. This can only be achieved with good governance and strategic planning and budgeting. It can only be sustained with dedicated effort to maintain and repair the infrastructure that is the backbone of the built environment. And it is best achieved within neighbourhoods – a planning and implementation system that is focused on delivery and maintenance at the local scale. This area-based focus is essential if we are to tackle issues in the inner city in a holistic way.



Inner City 2012



Inner city 2040

The roadmap is the framework through which the City and multiple stakeholders can collectively pursue the vision of the inner city as A place of opportunity: a well-governed, transformed, safe, clean and sustainable inner city of Johannesburg, which offers high quality, sustainable services; supports vibrant economic activity; and provides a welcoming place for all residents, migrants, commuters, workers, traders, investors and tourists.

1.2 Project Purpose

The upgrading of the Inner-City Ranks is intended to fulfil the broader regeneration objectives including to address the relevant Johannesburg Growth and Development Strategy outcomes, which aims to promote the following:

- Economic growth;
- Environmental quality;
- Accessibility and connectivity;
- Liveability (create a vibrant public realm with high quality public space);
- Social cohesion and inclusivity; and
- Public transport orientated development and intermodal integration.

1.3 Project Location and Description

The refurbishment of ranks will be for all the Inner City Local and Long-Distance Taxi Ranks. There are numerous ranks identified as a start for implementation. For purposes of this RFQ, Carr Street Holding Facility (cnr Carr and Ntembi Piliso Street) is the study area.



Figure 1: Carr Street Taxi Holding Facility

- Geohydrology conditions
- Fill Suitability, Expansiveness, and Erodibility
- The type of foundation system must be recommended in the report
- Bearing capacity at the foundation strata with the permissible settlement

b) Ground Water

- Present level and expected rise/fall of water table.
- Chemical considerations
- Comment on zones affected by springs and/or poor drainage.

c) Rock

- Percentage of Rock or Outcrops
- Type of Rock

d) Services Detection

e) Recommendations:

The geotechnical final report (**both Phase 1 and Phase 2 reports**) must include recommendations for the Structural Engineer on materials on site, suitability thereof for use as construction materials and if necessary, indicate:

- The need for any further detailed investigations.
- The need for specialist site inspections during construction work.

3. TARGET AUDIENCE FOR OUTPUT

Primary	Secondary
<ul style="list-style-type: none"> • Johannesburg Development Agency • CoJ Transport • Johannesburg Roads Agency 	<ul style="list-style-type: none"> • Ward councillor • Community members • City of Johannesburg

4. TIMEFRAMES

The JDA is requesting quotations to render Geotechnical services required for Inner City Ranks project over 12 months.

No	Description	Timeframe
1	Request for Quotation (RFQ) sent to tenderers	21 February 2022
2	Closing of RFQ	28 February 2022
3	Evaluation and adjudication of submissions	2 March 2022
4	Appointment of Land Surveyor	4 March 2022
5	"Taking Up" And Familiarization	March 2022
6	Surveying of Site	March 2022
7	Testing of materials	April 2022
8	Report and Recommendations	May 2022
9	Inspections	Until end of contract

5. PRICING RESPONSE / QUOTATION

It is important to note the following:

- a) **The table to follow must be completed and submitted together with the Offer Page. A price must be submitted for each item listed in the table.**
- b) **A breakdown of how the fees calculated must be included in the proposal**
- c) **No hourly rates will be accepted.**
- d) **Failing to price as required will result in the tender being disqualified.**
- e) For every tangible deliverable, two hard copies and one electronic copy must be issued, the cost of which must be included in the offer price.

4.1.1.4. Standard disbursements such as typing, drawings, reproduction, copying, and binding of documents, telephonic/electronic and facsimile communications, and courier should be accrued by a service provider. Additional disbursements must have the prior written agreement of the JDA, unless specifically contained in an agreed IPW / RFP

4.1.1.5. No disbursement costs (such as local travel and accommodation) should be accrued by a service provider without prior written agreement of the JDA, unless specifically contained in by an agreed IPW / RFP

6. GEOTECHNICAL SERVICES: PRICING

No	Description	Unit of Measure	Quantity	Tendered Rate (R)	Total
1	Geotechnical Risk Assessment	Number	1		
2	Services Detection Survey Services				
	Phase 1A	SUM	1		
	Phase 1B	SUM	1		
3	Geotechnical Services				
	Phase 1A		1		
	Phase 1B		1		
4	Material Investigation and Testing Services				
	Phase 1A	SUM	1		
	Phase 1B	SUM	1		
5	Detailed Geotechnical Assessment Report	SUM	1		
	Phase 1: Pre-construction				

6	Detailed Geotechnical Assessment Report - Construction				
	Phase 2: During Construction	SUM	1		
	Phase 2: Site Inspections	SUM	6		
7	Sub-total Sum of Fees				
8	Disbursements (as a % of sub-total)				
					_____ %
9	Total Fee to be carried to the Offer Page Excluding Vat				

Service Providers must ensure that the final TOTAL FEE is correctly carried to the “offer” page. The value recorded on the offer page will be regarded as the quoted amount.

7. PRESENTATION OF QUOTATIONS

Submissions are to ONLY consist of the documentation as requested below.

Section Number	Information
1	Tender OFFER Page, completed in FULL and SIGNED. FAILING TO SUBMIT A PRICE ON THE OFFER PAGE AND TO SIGN THE OFFER PAGE WILL RESULT IN DISQUALIFICATION.
2	Service Providers are to complete the pricing table under item #7 herein. FAILURE TO COMPLETE THE TABLE, PRICE ALL ITEMS AND SUBMIT WILL RESULT IN DISQUALIFICATION. The cost of the required services must be defined in rand terms. All disbursements, etc. are to be covered by / included in the quotation. Applicants must ensure that the TOTAL FEE IS CORRECTLY CALCULATED AND TRANSFERRED TO THE OFFER PAGE.
3	Brief response to the Scope of Work (maximum 2 pages) which includes an organogram of persons to be employed on the project, their qualifications and relevant experience.
4	Copy of CSD: No award will be made to a service provider who is not registered with National Treasury Central Supplier Database. No award will be made to a service provider whose tax matters are not in order with the South African Revenue Services.

Section Number	Information																																										
5	<p>The points allocated to a tenderer will be in accordance with the Preferential Procurement Regulations, 2017 published in Government Gazette No. 40553 dated 20 January 2017. An original and valid BBEE status levels verification certificate or a certified copy thereof, substantiating the bidding entities BBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors</p> <table border="1"> <thead> <tr> <th rowspan="2">B-BBEE Status Level Of Contributor</th> <th rowspan="2">B-BBEE Recognition</th> <th colspan="2">Number of Points</th> </tr> <tr> <th>Tenders up to R30,000 R50 million</th> <th>Tenders above R50+ million</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>135%</td> <td>20</td> <td>10</td> </tr> <tr> <td>2</td> <td>125%</td> <td>18</td> <td>9</td> </tr> <tr> <td>3</td> <td>110%</td> <td>14</td> <td>6</td> </tr> <tr> <td>4</td> <td>100%</td> <td>12</td> <td>5</td> </tr> <tr> <td>5</td> <td>80%</td> <td>8</td> <td>4</td> </tr> <tr> <td>6</td> <td>60%</td> <td>6</td> <td>3</td> </tr> <tr> <td>7</td> <td>50%</td> <td>4</td> <td>2</td> </tr> <tr> <td>8</td> <td>10%</td> <td>2</td> <td>1</td> </tr> <tr> <td>Non-Compliant contributor</td> <td>0%</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>(IRBA) will be accepted. An SMME must submit a sworn affidavit confirming the following:</p> <ul style="list-style-type: none"> • Annual Turnover Revenue of R10 million or less; and • Level of Black ownership <p>Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended</p>	B-BBEE Status Level Of Contributor	B-BBEE Recognition	Number of Points		Tenders up to R30,000 R50 million	Tenders above R50+ million	1	135%	20	10	2	125%	18	9	3	110%	14	6	4	100%	12	5	5	80%	8	4	6	60%	6	3	7	50%	4	2	8	10%	2	1	Non-Compliant contributor	0%	0	0
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Non-Compliant contributor	0%	0	0																																								

7.2

Points will be awarded for empowerment (BBBEE), in accordance with the Preferential Procurement Regulations 2017 published in Government Gazette No. 40553 dated 20 January 2017. The table overleaf is applicable in this regard:

Notes:

11.3.1.1 “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act (Act No.53 of 2003).

11.3.1.2 Tenderers must submit their original and valid B-BBEE status level verification certificate substantiating their B-BBEE rating. Certificates issued by either verification agencies accredited by the South African Accreditation System (SANAS) or by registered auditors approved by the Independent Regulatory Board for Auditors (IRBA) are acceptable.

FAILURE TO SUBMIT A BBBEE STATUS LEVEL CERTIFICATE WILL RESULT IN THE BIDDER SCORING ZERO (0) POINTS FOR BBBEE.

11.3.1.3 An EME must submit a sworn affidavit confirming the following:

- Annual Turnover Revenue of R10 million or less; and
- Level of Black ownership
- Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended.

- 11.3.1.4 The submission of such certificates must comply with the requirements of instructions and guidelines issued by the National Treasury and are in accordance with notices published by the Department of Trade and Industry in the Government Gazette.
- 11.3.1.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 11.3.1.6 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.
- 11.3.1.7 A person will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for.
- 11.3.1.8 A person awarded a contract will not be permitted to sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.
- 11.3.1.9 No tender will be awarded to a bidder whose tax matters are not in order with SARS.
- 11.3.1.10 No tender will be awarded to a bidder who is not registered on CSD.

11.3.2 Formula for scoring tender price

The following formula will be used to calculate the points for price.

$$P_s = X \left[1 - \frac{(P_t - P_{min})}{P_{min}} \right]$$

Where

P_s = Points scored for comparative price of tender under consideration

P_t = Comparative price of tender under consideration

P_{min} = Comparative price of lowest acceptable tender

X = **Points** assigned to price

11.3.3 The total preference points for a tender are calculated with the formula

$$PP = P_s + P_{bee} \text{ Where}$$

PP is the total number of preference points scored by the tenderer

P_s is the points scored for the comparative price of the tenderer, and

P_{bee} is the number of points awarded to the tenderer based on his certified B-BBEE status level

8. RISK TOLERANCE FRAMEWORK

The JDA has adopted a Risk Tolerance Framework (RTF) which directs the JDA to consider its risk exposure to contractors/Service Providers in terms of the number of contracts awarded to a single Contractor/service provider or the total value of contracts awarded to a single Contractor/service provider in a particular year.

In terms of the Risk Tolerance Framework, the JDA determine the risk exposure as excessive in instances where the value of the contracts for individual **Professional Service providers e.g. Project manager, Engineers, Quantity Surveyor and Consultants**) is either:

1. The greater of **R8 million** or four contracts/ projects in the current financial year or
2. The greater of **R12 million** or six contracts/projects over two financial years (current year and previous financial year).

And

For **multi-disciplinary professional teams** in instances where the value of the contracts awarded is (e.g. more than one discipline being provided by the same bidder) is either:

1. The greater of **R12 million** or six contracts/ projects in the current financial year or
2. The greater of **R20 million** or nine contracts/projects over two financial years (current year and previous financial year)

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above, in other words whether it falls within the ambit of the Risk Tolerance Framework as acceptable. JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

THE OFFER

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)

BID / RFQ NUMBER		JDA Inner City Ranks - CN010a		
BID / RQP DESCRIPTION		Geotechnical Services for Carr Street Holding Facility		
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER	CODE		NUMBER	
EMAIL ADDRESS				
VAT REGISTRATION NUMBER				
CSD SUPPLIER NUMBER¹				
COMPANY REGISTRATION NUMBER				
TAX VERIFICATION PIN				
TOTAL BID PRICE (Excluding Vat)		R		
TOTAL BID PRICE IN WORDS (Excluding Vat)				
SIGNATURE OF BIDDER				
CAPACITY UNDER WHICH THIS BID IS SIGNED				
DATE				

Effective 1 July 2016, the JDA will only award business to suppliers who are registered on National Treasury's CSD and suppliers will no longer be required to provide an Original Tax Clearance Certificate or any other registration documents.

ANNEXURE A: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:
- Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months, and no arrangement of payment is in place.

B Bid Information

- i. Name of bidder.....
- ii. Company Registration Number.....
- iii. Municipality where business is situated
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:.....
- vi. Names of all directors, their ID numbers and municipal account number.
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.

C Documents to be attached.

- i. **A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)**
- ii. **A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)**
- iii. **Proof of directors**

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
.....
.....

SIGNATURE:

DATE:

FORM B: DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.

- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Position occupied in the company (director, trustees, shareholder**)

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state* **YES / NO**

If yes, furnish particulars

.....

.....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

If yes, furnish particulars

.....
.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....
.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not

they are bidding for this contract?

YES / NO

If yes, furnish particulars

.....

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Position

.....

Name of Bidder

.....

Date

- * MSCM Regulations: "in the service of the state" means to be –
 - (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
 - (b) a member of the board of directors of any municipal entity;
 - (c) an official of any municipality or municipal entity;
 - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
 - (e) a member of the accounting authority of any national or provincial public entity; or
 - (f) an employee of Parliament or a provincial legislature.

** "Stakeholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

ANNEXURE C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes	No
4.2.1	If so, furnish particulars:		
Item	Question	Yes	No

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
-----	--	-----	----

4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Position

Name of Bidder

Date

.....

.....

.....

.....

- b) a municipality;
- c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- d) Parliament;
- e) a provincial legislature;

- **f) any other institution or category of institutions included in the definition of “organ of state” in section 239 of the Constitution** a31rganizatised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

Signature

(of pers31rganizatised to sign on behalf of t31rganizationion)

Position

Name of Bidder

Date



**JOHANNESBURG
DEVELOPMENT AGENCY**

ANNEXURE E : CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

For

RfP - APPOINTMENT OF GEOTECHNICAL SERVICES FOR THE INNER CITY: CARR STREET PUBLIC TRANSPORT RANKS FOR A PERIOD OF 12 MONTHS

in response to the invitation for the bid made by:

Johannesburg Development Agency

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

that: (Name of Bidder)

-
1. I have read and I understand the contents of this Certificate;
 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- (a) prices;
- (b) geographical area where product or service will be rendered (market allocation);
- (c) methods, factors or formulas used to calculate prices;
- (d) the intention or decision to submit or not to submit a bid;
- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 1 of 2004 or any other applicable legislation.

ANNEXURE F : DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:
- Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months, and no arrangement of payment is in place.

B Bid Information

- i. Name of bidder.....
- ii. Company Registration Number.....
- iii. Municipality where business is situated
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:
- vi. Names of all directors, their ID numbers and municipal account number.
 - 1
 - 2
 - 3
 - 4
 - 5
 - 6

C Documents to be attached.

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)**
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)**
- iii. Proof of directors**

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
SIGNATURE:.....
.....

Date: _____

ANNEXURE G : ORGANOGRAM

The tenderer shall list below the key personnel proposed for this project in the discipline and designation being tendered for.

DESIGNATION	NAME AND SURNAME	DETAILED CV; CERTIFIED ACADEMIC QUALIFICATION AND VALID PROFESSIONAL REGISTATON (WHERE APPLICABLE)
Structural Engineer: ECSA 1 x resource required		
Geotechnical Engineer / Technologist (SACNASP) 1 x resource required		

NOTE: Detailed Curriculum Vitae (CV's) of the above proposed candidates must be provided. Said CV's MUST indicate the name and description of the project, role played in the project, project value, and the start and end dates of the project together with certified academic qualification and valid professional registration (where applicable).

END OF TENDER DOCUMENT

**AS A COURTESY PLEASE USE DOCUMENT
TAGS OR DIVIDERS TO DEMARCATATE THE SECTIONS OF YOUR BID SUBMISSION
FOR EASE AND RAPIDITY OF EVALUATION**

REFER TO THE TABLE IN SECTION 14 ABOVE



**JOHANNESBURG
DEVELOPMENT AGENCY**