

REQUEST FOR QUOTATION (RFQ)

Request for Quotation	Response Date	Estimated Assessment & Award	Estimated Delivery Period
8 February 2021	16 February 2021 by 12h00	2 weeks from response date	6 months

RFQ Number	JDA OCOB Round 2/ CN009
Service Provider Discipline	PROFESSIONAL GEOTECHNICAL SERVICES
Project Name	OUR CITY OUR BLOCK 2- STREETS ALIVE
Terms and Conditions	<ul style="list-style-type: none"> • Geotechnical Service provider who is registered with the Engineering Council of South Africa (ECSA) is to provide Geotechnical investigation services for the implementation of the OUR CITY OUR BLOCK 2- STREETS ALIVE project. • This RFQ has been placed on e-tenders portal additional to the JDA website. • Responses are due on or prior to 12h00 on 16 FEBRUARY 2021. • Responses must be hand-delivered to the JDA Tender Box at 3 Helen Joseph Street (formerly President Street), Newtown, Johannesburg, 2001. • Service providers will be automatically disqualified for failure to submit the "OFFER PAGE" which must be signed and completed in full. • Service providers will be automatically disqualified for failure to price as required as stipulated in item number 7 herein. • Service providers will be scored zero (0) for failure to submit an updated and valid BBBEE certificate. • JDA will only award business to suppliers who are registered on National Treasury's CSD (Central Supplier Database) and suppliers will no longer be required to provide an Original Tax Clearance Certificate or any other registration documents. Please supply evidence that you are registered on CSD. • Please note the original intention of these services is to assist the JDA to achieve its area based agency mandate, by enabling the procurement of the services of technical professionals and specialist consultants to assist in all pre-development work including planning, designing, conducting studies, feasibility or condition assessments and any statutory and legal applications. • These services will allow the JDA to draw in the necessary professional services to fast-track catalytic interventions across the priority development areas of the City.
Requested By	DUNCAN TWALA Development Manager Dtwala@jda.org.za

RFQ : Geotechnical Investigation services on the OCOB project

1. **Background and Purpose**

1.1 **Background**

The Our City, Our Block project is born from a recognition of the need to work collaboratively in productive partnerships with active stakeholders in the Inner City. The objective of such productive partnerships is to develop:

- Symbiotic City-Business-Community Trust Relationships
- Rebranding of the Inner City – harnessing existing or latent precinct identity and activity
- Rewarding and supporting active citizenry and civic pride

A wide range of sectors and industries within the Inner City were given the opportunity to pitch their ideas for projects wherein the JDA could contribute through capital investment in improving or transforming the public realm that will support the reciprocal socio-economic contribution from the partnership.

Of the proposals received, the following three projects will be taken into detailed design and implementation.

These are:

The Streets Alive! Partnership in West Braamfontein/ Pageview

1.2 **Project Purpose**

The upgrading of the Inner City Ranks is intended to fulfil the broader regeneration objectives including to:

Address the relevant Johannesburg Growth and Development Strategy outcomes, which aims to promote the following:

- Economic growth;
- Environmental quality;
- Accessibility and connectivity;
- Liveability (create a vibrant public realm with high quality public space);
- Social cohesion and inclusivity; and
- Public transport orientated development and intermodal integration.



1.3 Project Location and Description

The Streets Alive! Partnership in West Braamfontein/Pageview

The Streets Alive Project is located in Braamfontein along Solomon Street, with focus on the top intersection between Solomon and Smit Street and Architectural design solutions for the need to provide the local public swimming pool with change room facilities. The swimming pool property is situated between 12th and 13th Street and extends between Hull Street and Solomon Street. The surrounding area is mainly residential (on the west of Solomon) and private residential development on the east, as well as Employ and Empower Deaf CC (EDeaf) and the Johannesburg Library Head Office (more towards Smit Street), these two entities share one entrance driveway leading onto Solomon Street.

- **Description**

The proposal submitted for the 'Our City, Our Block' project focussed on providing separate change rooms at the Public Swimming Pool, as well as a ladder for getting in and out of pool, street calming interventions at the intersection of Solomon and Smit Street as well as interventions on calming vehicular movement along Solomon especially near the eDeaf entrance as motorists aren't aware that the pedestrian, or road user could be deaf.

The following projects were identified as priorities for the area and will be considered for implementation:

- Swimming pool change rooms and ladder upgrade
- Public environment upgrades along Solomon and Smit Streets
- Smit Street and Solomon Street intersection upgrade
- Possible stormwater upgrade (to be inspected and confirmed through detailed design phase)
- Upgraded bus stop at eDeaf entrance.
- Traffic solution for Enoch Sontonga and Solomon Streets intersection

2. Scope of Work for the Geotechnical investigation



1- Swimming Pool & Change Rooms

2.1 Scope of work

The scope of works for Geotechnical Investigation is mainly for the Swimming Pool as pictured above and to include but not limited to the following:

- Dig a trial hole and assess existing layerworks [1m x 1m x1m deep].
- Conduct DCP tests to confirm consistency of subbase layers.
- Make recommendations on the existing layerworks as well as new layerworks [if required].
- Confirm the density and grading of the existing layerworks.
- Detail the site investigation focusing on the footprint of structures, detailed site mapping and soil characterization.
- Undertake a geotechnical design.
- Oversee tests and investigations.
- Monitor and value engineer as the full site conditions are exposed.
- Geotechnical Investigation Report.

2.2 Methodology

The geotechnical engineer must be a professionally registered with the Engineering Council of South African (ECSA). The geotechnical engineer is to append their CV, qualification and professional registration certificate(s) to the proposal.

2.3 Duration of Assignment

The project is being implemented on an accelerated programme. A detailed accelerated programme for carrying out this assignment must be included in the quotation. If accepted, times shall be strictly adhered to.

2.4 Returnables

- a) Detailed programme indicating all deliverables
- b) Company profiles (to indicate experience on similar projects)
- c) Project organogram
- d) CV's (for resources allocated to the project)
- e) CIPC document
- f) Tax Clearance Certificate
- g) BBBEE Certificate

3. Target Audience for Output

Primary	Secondary
<ul style="list-style-type: none">• Johannesburg Development Agency• Professional team	n/a

4. Timeframes

- The JDA is requesting quotations to render geotechnical investigation services required for the Project scope detailed
- From appointment, the aim would be to establish and conduct all the relevant investigations required and is to submit a report within 6 weeks of appointment.
- Once investigations are completed, Geotechnical investigation report to then be compiled and submitted accordingly.

5. Pricing Response / Quotation

It is important to note the following:

- a. The table to follow must be completed and submitted together with the Offer Page.
- b. A price must be submitted for each item listed in the table.
- c. No hourly rates will be accepted.
- d. Failing to price as required will result in the tender being disqualified.
- e. For every tangible deliverable, two hard copies and one electronic copy must be issued, the cost of which must be included in the offer price.
- f. Please also be reminded as per the original tender for the panel of CPC service providers that :

4.1.1.4. Standard disbursements such as typing, drawings, reproduction, copying, and binding of documents, telephonic/electronic and facsimile communications, and courier should be accrued by a service provider. Additional disbursements must have the prior written agreement of the JDA, unless specifically contained in an agreed IPW / RFP

4.1.1.5. No disbursement costs (such as local travel and accommodation) should be accrued by a service provider without prior written agreement of the JDA, unless specifically contained in by an agreed IPW / RFP

- g. Only deliverables that have been executed will be remunerated. For example, if a monthly deliverable such as maintenance of the IAP's database requires no update in a particular month, then no remuneration for this deliverable will be paid in that month or for example if no focus meetings are required for the project, this item will not be remunerated.
- h. Note that no allowance must be made in the quotation for the cost of hiring a venue or for catering, transport etc.
- i. Arranging a meeting includes activities such as but not limited to : securing a venue, sending out meeting invitations, drafting agendas, attending the meeting, issuing attendance registers, taking minutes and distributing the meeting minutes and copies of the attendance registers.
- j. Meeting minutes are to be distributed within 72 hours of the meeting.

Geotechnical Investigations					
No	Description	Unit of Measure	Unit Price	Quantities	Total
1	Dig a trial hole and assess existing layerworks [1m x 1m x 1m deep].	SUM		1	R -
2	Conduct DCP tests to confirm consistency of subbase layers.	SUM		1	R -
3	Make recommendations on the existing layerworks as well as new layerworks [if required].	SUM		1	R -
4	Confirm the density and grading of the existing layerworks.	SUM		1	R -
5	Detail the site investigation focusing on the footprint of structures, detailed site mapping and soil characterization.	SUM		1	R -
6	Undertake a geotechnical design.	SUM		1	R -
7	Oversee tests and investigations.	SUM		1	R -
8	Monitor and value engineer as the full site conditions are exposed.	SUM		1	R -
9	Geotechnical Investigation Report.	SUM		1	R -
10	Total Sum of Fees				R -
11	Disbursements as a percentage of Total Sum of Fees	%	-	____%	R -
12	Discount (if any)	%		____%	R -
13	Total Fee carried to the Offer Page				R -

Service Providers must ensure that the final TOTAL FEE is correctly carried to the “offer” page. The value recorded on the offer page will be regarded as the quoted amount.

PRESENTATION OF QUOTATIONS

Submissions are to ONLY consist of the documentation as requested below.

Section Number	Information																																										
1	Tender OFFER Page, completed in FULL and SIGNED. FAILING TO SUBMIT A PRICE ON THE OFFER PAGE AND TO SIGN THE OFFER PAGE WILL RESULT IN DISQUALIFICATION.																																										
2	<p>Service Providers are to complete the pricing table under item #7 herein. FAILURE TO COMPLETE THE TABLE, PRICE ALL ITEMS AND SUBMIT WILL RESULT IN DISQUALIFICATION.</p> <p>The cost of the required services must be defined in rand terms. All disbursements, etc. are to be covered by / included in the quotation.</p> <p>Applicants must ensure that the TOTAL FEE IS CORRECTLY CALCULATED AND TRANSFERRED TO THE OFFER PAGE.</p>																																										
3	Brief response to the Scope of Work (maximum 2 pages) which includes an organogram of persons to be employed on the project, their qualifications and relevant experience.																																										
4	Copy of CSD: No award will be made to a service provider who is not registered with National Treasury Central Supplier Database. No award will be made to a service provider whose tax matters are not in order with the South African Revenue Services.																																										
5	<p>The points allocated to a tenderer will be in accordance with the Preferential Procurement Regulations, 2017 published in Government Gazette No. 40553 dated 20 January 2017. An original and valid BBBEE status levels verification certificate or a certified copy thereof, substantiating the bidding entities BBBEE rating. Only certificates issued by verification agencies accredited by the South African Accreditation System (SANAS), or by registered auditors approved by the Independent Regulatory Board of Auditors (IRBA) will be accepted.</p> <table border="1"> <thead> <tr> <th rowspan="2">B-BBEE Status Level Of Contributor</th> <th rowspan="2">B-BBEE Recognition</th> <th colspan="2">Number of Points</th> </tr> <tr> <th>Tenders up to R30,000 R50 million</th> <th>Tenders above R50+ million</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>135%</td> <td>20</td> <td>10</td> </tr> <tr> <td>2</td> <td>125%</td> <td>18</td> <td>9</td> </tr> <tr> <td>3</td> <td>110%</td> <td>14</td> <td>6</td> </tr> <tr> <td>4</td> <td>100%</td> <td>12</td> <td>5</td> </tr> <tr> <td>5</td> <td>80%</td> <td>8</td> <td>4</td> </tr> <tr> <td>6</td> <td>60%</td> <td>6</td> <td>3</td> </tr> <tr> <td>7</td> <td>50%</td> <td>4</td> <td>2</td> </tr> <tr> <td>8</td> <td>10%</td> <td>2</td> <td>1</td> </tr> <tr> <td>Non - Compliant contributor</td> <td>0%</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>An SMME must submit a sworn affidavit confirming the following:</p> <ul style="list-style-type: none"> • Annual Turnover Revenue of R10 million or less; and • Level of Black ownership • Any misrepresentation in terms of bullet point above constitutes a criminal offence as set out in the B-BBEE Act as amended. 	B-BBEE Status Level Of Contributor	B-BBEE Recognition	Number of Points		Tenders up to R30,000 R50 million	Tenders above R50+ million	1	135%	20	10	2	125%	18	9	3	110%	14	6	4	100%	12	5	5	80%	8	4	6	60%	6	3	7	50%	4	2	8	10%	2	1	Non - Compliant contributor	0%	0	0
B-BBEE Status Level Of Contributor	B-BBEE Recognition			Number of Points																																							
		Tenders up to R30,000 R50 million	Tenders above R50+ million																																								
1	135%	20	10																																								
2	125%	18	9																																								
3	110%	14	6																																								
4	100%	12	5																																								
5	80%	8	4																																								
6	60%	6	3																																								
7	50%	4	2																																								
8	10%	2	1																																								
Non - Compliant contributor	0%	0	0																																								

6. RISK TOLARENCE FRAMEWORK

The JDA has adopted a Risk Tolerance Framework (RTF) which directs the JDA to consider its risk exposure to contractors/Service Providers in terms of the number of contracts awarded to a single Contractor/service provider or the total value of contracts awarded to a single Contractor/service provider in a particular year.

In terms of the Risk Tolerance Framework, the JDA determine the risk exposure as excessive in instances where the value of the contracts for individual **Professional Service providers e.g. Project manager, Engineers, Quantity Surveyor and Consultants** is either:

1. The greater of **R8 million** or four contracts/ projects in the current financial year or
2. The greater of **R12 million** or six contracts/projects over two financial years (current year and previous financial year).

And

For **multi-disciplinary professional teams** in instances where the value of the contracts awarded is (e.g. more than one discipline being provided by the same bidder) is either:

1. The greater of **R12 million** or six contracts/ projects in the current financial year or
2. The greater of **R20 million** or nine contracts/projects over two financial years (current year and previous financial year)

A risk analysis shall be undertaken on the bidder with the highest number of points obtained, to determine whether the tenderer does not exceed the JDA's risk framework criteria as stated above, in other words whether it falls within the ambit of the Risk Tolerance Framework as acceptable. JDA reserves the right to award a contract to a bidder who has exceeded the threshold as stated above.

THE OFFER

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)				
BID / RFQ NUMBER		JDA OCOB 2 Geotechnical services/CN 009		
BID / RQP DESCRIPTION		PROFESSIONAL GEOTECHNICAL SERVICES OCOB 2 PROJECT		
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER	CODE		NUMBER	
FACSIMILE NUMBER	CODE		NUMBER	
VAT REGISTRATION NUMBER				
CSD SUPPLIER NUMBER¹				
COMPANY REGISTRATION NUMBER				
TAX VERIFICATION PIN				
TOTAL BID PRICE (Excluding Vat)		R		
TOTAL BID PRICE IN WORDS (Excluding Vat)				
SIGNATURE OF BIDDER				
CAPACITY UNDER WHICH THIS BID IS SIGNED				
DATE				

Effective 1 July 2016, the JDA will only award business to suppliers who are registered on National Treasury's CSD and suppliers will no longer be required to provide an Original Tax Clearance Certificate or any other registration documents.

RFQ : Geotechnical investigation services on the OCOB project

ANNEXURE A: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:
- Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months, and no arrangement of payment is in place.

B Bid Information

- i. Name of bidder.....
- ii. Company Registration Number.....
- iii. Municipality where business is situated
- iv. Municipal account number for rates:
- v. Municipal account number for water and electricity:.....
- vi. Names of all directors, their ID numbers and municipal account number.
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.

C Documents to be attached.

- i. **A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)**
- ii. **A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)**
- iii. **Proof of directors**

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
.....
.....

SIGNATURE:

DATE:

FORM B: DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.

- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Position occupied in the company (director, trustees, shareholder**)

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state*
YES / NO

If yes, furnish particulars

.....
.....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

If yes, furnish particulars

.....
.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

If yes, furnish particulars

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

YES / NO

If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?

YES / NO

If yes, furnish particulars

.....

.....

3.13 Are any spouse, child or parent of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state?

YES / NO

If yes, furnish particulars

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not they are bidding for this contract?

YES / NO

If yes, furnish particulars

.....

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Position

.....
Name of Bidder

.....
Date

- * MSCM Regulations: “in the service of the state” means to be –
 - (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
 - (b) a member of the board of directors of any municipal entity;
 - (c) an official of any municipality or municipal entity;
 - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
 - (e) a member of the accounting authority of any national or provincial public entity;
 - or
 - (f) an employee of Parliament or a provincial legislature.

** “Stakeholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.