
TENDERING PROCEDURES

Tender Notice and Invitation to Tender

BID DESCRIPTION: APPOINTMENT OF A SERVICE TO PROVIDER TO PROVIDE A TURNKEY SOLUTION FOR SPACE PLANNING, ADVISORY, DESIGN, REFURBISHMENT AND ACCOMODATION RELOCATION SERVICES

Contract Number: SPACE/2024

The JDA is requesting proposals from experienced service providers for the Appointment of a Service provider to provide a Turnkey solution for Space planning, advisory, design, refurbishment and accommodation relocation Services for a period of 36 months. JDA Seeks to appoint four (4) service providers.

Queries relating to procurement matters may be addressed to Kgadi Mphela, e-mail: kmphela@jda.org.za

Technical queries or queries relating to the panel may be addressed to Noluthando Mashamaite [e-mail:nmashamaite@jda.org.za](mailto:nmashamaite@jda.org.za)

Documents may be downloaded from the JDA's website as follows: www.jda.org.za as well as on www.etenders.gov.za from **29 November 2024**. Tenders must only be submitted on the tender document that is downloaded from the stipulated websites only. The retyping of the tender document is not permitted.

The closing time for receipt of tenders is 12:00pm on **29 January 2025**. Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

The physical address for the delivery of tender documents is Johannesburg Development Agency, Ground Floor Reception Area, The Bus Factory, 3 Helen Joseph Street (formerly President Street), Newtown 2000

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587”